

**MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OXFORD TOWN HALL, 34 MAIN STREET, OXFORD ON WEDNESDAY 4 DECEMBER 2024 AT 6.30PM.**

**PRESENT**

S Barkle (Chairperson), T Robson (Deputy Chairperson), T Fulton, R Harpur, N Mealings and P Merrifield.

**IN ATTENDANCE**

G Cleary (General Manager Utilities and Roading), K Howat (Parks and Facilities Team Leader) and C Fowler-Jenkins (Governance Support Officer)

There were 15 members of the public present.

**1. APOLOGIES**

Moved: T Robson                      Seconded: N Mealings

**THAT** apologies for absence be received and sustained from M Brown and M Wilson.

**CARRIED**

**2. PUBLIC FORUM**

There was no public forum.

**3. CONFLICTS OF INTEREST**

Item 5.1 – T Robson declared a conflict of interest as he was a member of the Oxford Community Trust who had a similar project.

**4. CONFIRMATION OF MINUTES**

**4.1. Minutes of the Oxford-Ohoka Community Board meeting– 7 November 2024**

Moved: T Robson                      Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 7 November, as a true and accurate record.

**CARRIED**

**4.2. Matters Arising (From Minutes)**

There were no matters arising.

**4.3. Notes of the Oxford-Ohoka Community Board Workshop– 7 November 2024**

Moved: P Merrifield                      Seconded: T Robson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the notes of the Oxford-Ohoka Community Board Workshop held on 7 November 2024.

**CARRIED**

## 5. **DEPUTATIONS AND PRESENTATIONS**

### 5.1. **Bike Oxford – Chirs Perry and Kate Hallum**

C Perry was speaking on behalf of a group of locals that were united by a love of riding bikes and a desire to give something back to their community. He noted that there was an obvious need in the community for young people to have somewhere to ride their bikes. They wanted to create a safe and accessible outdoor recreation space that was suitable for all ages, abilities, wheel types for all weathers. When considering all those objectives they settled on an asphalt surface pump track. Biking was one of the fastest growing sports in the world. The pump track in Oxford would be complementary to the existing facilities in Canterbury. The site by the Oxford Museum was perfect, it had a carpark, it was set back from the road, and it had been a bike track in the past. They had engaged with the community and all of the 125 potential users had been keen and there was a mixture of intended use. They had consulted with three different suppliers of pump tracks and had settled on Valosolutions, as they offered a low maintenance and long lasting option which met their four key objectives.

K Hallum explained that a pump track was a man-made track that was always in a loop, which featured banked corners and different sized mounds. The track used gravity to generate speed. Younger and less confident riders could roll over the features at their own pace and more experienced riders used the rolls to jump and enjoy the thrill of high speed. Pump tracks fostered social interaction by bringing all ages together forming relationships and making new friends, they were a great form of exercise, and they could be a venue for events. It could also attract visitors to Oxford. She highlighted the success of the pump tracks in Timaru, Bexley Park and Westport. They would manage everything including raising the funds and delivering the facility and requested the Board's support on their project.

S Barkle asked if they had looked into any funding avenues yet. K Hallum noted that they had not actively gone to any funders yet as currently they did not have a project to go to them with. They estimated they would have 40% grants, 40% sponsorship and 20% donations from the community.

S Barkle asked how long they thought it would take to get the funding together. K Hallum explained that they had put together an estimate of around fifteen months based on the pump track project that was recently completed in Timaru.

N Mealings enquired if Bike Oxford would be doing all the fundraising and all they needed from Council was approval to put the project somewhere. C Perry agreed that was correct.

T Fulton queried if the construction required dirt of any form as a base layer or contouring. C Perry noted that they would, as a foundation and would use aggregates to get the shaping.

P Merrifield wondered in a small town how they would manage fundraising given other projects such as the hospital development. Would their fundraising jeopardise the hospital development project. C Perry did not think they would be taking money away from any other projects. The bulk of the funding would come from grants and sponsorships.

P Merrifield asked how much the project would cost. C Perry explained that the cost could vary with the scale. The track in Oxford would be custom designed for the site and potentially for the funding. They were aiming for a 1,200 sqm track which was suitable for the site and would cost around \$350,000.

*The meeting adjourned for a workshop on the General Landscaping Budget from 7:01pm and reconvened at 7:32pm.*

## 6. **ADJOURNED BUSINESS**

6.1. **Application from Oxford 24-7 Youth Work**

C Fowler-Jenkins took the report as read noting the information supplied by Oxford 24-7 Youth Work that was requested by the Board.

Moved: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240925164897.
- (b) **Receives** the information supplied by Oxford 24-7 Youth Work (Trim: 241127209732).
- (c) **Approves** a grant of \$250 to Oxford 24-7 Youth Work towards purchasing archery tag equipment for use during mentoring sessions.

**LAPSED**

Moved: T Fulton

Seconded: T Robson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240925164897.
- (b) **Receives** the information supplied by Oxford 24-7 Youth Work (Trim: 241127209732).
- (c) **Approves** a grant of \$750 to Oxford 24-7 Youth Work towards purchasing archery tag equipment for use during mentoring sessions.

**CARRIED**

4/1

A division was called:

**For 4:** Members Robson, Barkle, Mealings and Fulton.

**Against 1:** Member Merrifield.

**Abstained 1:** Member Harpur.

T Fulton acknowledged the Board's caution when allocating funds given the limited funds available. The Board started with a budget of \$6,330 and had been giving increments of \$500 per month. He believed that Board had acted cautiously. In this case \$750 for a youth organisation with a limited field of activity, however it was a youth work activity which for him escalated it. It was an area that was often overlooked and neglected.

N Mealings commented on the work that this group did in Oxford and how important that was and how long they had used its last assets. This would also benefit other community groups and the work that they did as they would be able to hire the equipment. Granting \$750 still gave the Board a reasonable number of funds going into the new year.

S Barkle liked the fact that they would be able to use the equipment as an asset to hire out, it was not just a one-off event.

P Merrifield did not like the negative attitude that if they did not get the money from the Board the equipment purchase would not go ahead.

In his right of reply T Fulton noted that there were some good points raised. There was a financial caution the Board had to exercise however this allocation would leave the Board with a reasonable amount of money for the remainder of the financial year.

## 7. REPORTS

### 7.1. Application to the Board's Discretionary Grant Fund 2024/25 – K Rabe (Governance Advisor)

C Fowler-Jenkins spoke to the report noting Swannanoa Home and School Incorporated were requesting \$750 towards the purchase of picnic tables. Swannanoa Home and School Incorporated had received funding from the Board in May 2024 for picnic tables outside their classrooms.

Moved: T Robson                      Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 241111199111.
- (b) **Approves** a grant of \$380 to Swannanoa Home and School Incorporated towards the purchasing of picnic tables.

**CARRIED**

T Robson commented that the Board had already funded the School for two tables in the last financial year. He understood that there might be a need for other tables in a different location, however it would be nice if groups came back to the Board with applications for new initiatives.

N Mealings noted it was good that they were applying to the Board, however they were frequent applicants, and it was for the same sort of project. She thought that one table was appropriate, and they could fundraise for the other if required.

## 8. CORRESPONDENCE

### 8.1. General Landscaping Budget Memo

Moved: T Robson                      Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the correspondence (Trim No. 241125208517).

**CARRIED**

## 9. CHAIRPERSON'S REPORT

### 9.1. Chairperson's Report for November 2024

- Woodstock Quarry Limited had to put together a timeline and some extra information they wanted to gather, they had to consult with Environment Canterbury, Waimakariri District Council, Transwaste and the Board to see what information they wanted from them. The purpose of the information was to then go to mediation. The purpose of the mediation process, , was that the project occurred in a way that everyone was happy for it to occur. The Board were not interested in entering into mediation. The Board had until 11 December 2024 to decide whether they wanted to proceed.
- Had a resident contact her about boy racers, there was a notorious section of road Mandeville Road, Baileys Road and Logans Road. Boy racers were a district wide issue. The Board needed to know what advice they could give the community. She asked if the Police followed up and how. J Stag noted that the Police did follow up. If people had video of the vehicle and if they had the registration the Police would be able to follow up. They had a policy around when impounding vehicles which would mean not following up with a conviction. The impound fee would be paid to the Police. The Mandeville Road, Baileys Road and Logans Road intersection could have some modifications to make it less attractive.

- Attended Community Board Hui and listened to the projects that won the awards at the Community Boards dinner.
- Oxford Christmas Parade Sunday 15 December 2024.
- Attended Council Briefing on the Woodend Bypass.

Moved: N Mealings

Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the report from the Oxford-Ohoka Community Board Chairperson (Trim: 241127209586).

**CARRIED**

## 10. **MATTERS FOR INFORMATION**

- 10.1. Woodend-Sefton Community Board Meeting Minutes 11 November 2024.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 13 November 2024.
- 10.3. Kaiapoi-Tuahivi Community Board Meeting Minutes 18 November 2024.
- 10.4. Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 30 June 2024 – Report to Audit and Risk Committee Meeting 12 November 2024 – Circulates to all Boards
- 10.5. Kaiapoi North School/Moorcroft Reserve Fencing – Report to Kaiapoi-Tuahivi Community Board Meeting 18 November 2024 – Circulates to Oxford-Ohoka, Rangiora-Ashley and Woodend-Sefton Community Boards
- 10.6. Amended Rooding Capital Works Programme for Approval – Report to Utilities and Rooding Committee Meeting 19 November 2024 – Circulates to all Boards
- 10.7. July 2023 Flood Recovery Progress Update – Report to Utilities and Rooding Committee Meeting 19 November 2024 – Circulates to all Boards
- 10.8. Eastern District Sewer Scheme and Oxford Sewer Scheme Annual Compliance Reports 2023/24 – Report to Utilities and Rooding Committee Meeting 19 November 2024 – Circulates to all Boards
- 10.9. Water Quality and Compliance Annual Report 2023/24 – Report to Utilities and Rooding Committee Meeting 19 November 2024 – Circulates to all Boards.
- 10.10. Arohatia te Awa Programme of Works – Report to Community and Recreation Committee Meeting 26 November 2024 – Circulates to all Boards
- 10.11. Fee Waiver Grants Scheme Update – Report to Community and Recreation Committee Meeting 26 November 2024 – Circulates to all Boards
- 10.12. Aquatics November Report – Report to Community and Recreation Committee Meeting 26 November 2024 – Circulates to all Boards
- 10.13. Community Team Year in Review Report 2023/24 – Report to Community and Recreation Committee Meeting 26 November 2024 – Circulates to all Boards
- 10.14. Libraries Update from 5 September to 14 November 2024 – Report to Community and Recreation Committee Meeting 26 November 2024 – Circulates to all Boards

Moved: P Merrifield

Seconded: T Robson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.14.

**CARRIED**

## 11. **MEMBERS' INFORMATION EXCHANGE**

**T Robson**

- Community Trust Meeting – main topic of conversation was the bike track and the direction they were going. They discussed the Christmas wonderland which was located at the A&P sheds from 11 December to 24 December. The Trust were having a gift donation collection for families that were doing it tough this Christmas.
- Ashley Gorge Advisory Group end of year function.
- Oxford Promotions Action Committee Meeting – raised the parking presentation from the Board's November meeting. They discussed the West Oxford Reserve.
- Attended All Boards Briefing.

### **T Fulton**

- Council meeting – agreement to move to the consultation stage on Stage One of the Mandeville Resurgence Project.
- Attended the Mandeville Resurgence bus trip – there was a robust discussion.
- Self-funded Council role in Belgium – Zonnebeke the Council's sister city. The services were very well managed, and the RSA input was great.
- Wolffs Road Bridge – lots of enthusiasm and continued activity including some light vegetation removal.

### **R Harpur**

- Mandeville Resurgence Bus Trip – commended staff for their patience.
- Waimakariri Access Group Meeting.
  - Draft plans for proposed new Pegasus center were presented and discussed. A lengthy discussion around accessibility of toilets and car parking took place. A number of suggestions were made.
  - The Council were planning a new viewing platform for Waikuku Beach overlooking the Ashley River mouth. A wheelchair ramp was to be included.
  - A number of people had now used to the Ashley Gorge walking track and were full of praise regarding the accessibility.
  - It was hoped to have new Boccia courts in operation in 2025 at Mainpower Stadium.
  - Council had purchased the former Police Station in High Street, Rangiora with the intention of using the area for a carpark. Demotion was to start soon. It would include four mobility parks.
- Mandeville Sports Club Meeting – very little attendance and the continuation of the meetings in the present format was questioned. Car parking for major events was discussed.
- All Boards Briefing – Chief Executive provided an update on the Annual Plan. Libraries Manager provided an update on the libraries and what the role of libraries was in the future.

### **P Merrifield**

- Oxford Night Patrol Meeting – Well attended.
- GreyPower meeting - the treasurer had resigned.

### **N Mealings**

- Utilities and Roading Committee Meeting – The last flood recovery report was given to the Committee. All 88 investigations and 126 maintenance actions had now been completed and approved. Going forward, any reports would now go to the Audit and Risk Committee.
- Enviroschools Waitaha Celebration – Attended the annual awards for Canterbury Enviroschools, where 14 schools were in attendance showing off their awesome projects, of which West Eyreton, Loburn and North Loburn Schools represented Waimakariri. She was fortunate enough to get to present West Eyreton School with an award certificate for their habitat restoration work and study Canterbury mudfish and tadpole shrimp.
- Community Wellbeing Nort Canterbury Trust Board Meeting.
- Council Workshop – Some key changes to the national ‘Setting of Speed Limit Rule 2024’: Speed management plans were now optional. Variable speed limits outside school gates were now mandatory, with category One (urban) schools set at 30km/h for 150m each way from a school gate, and category Two (rural) schools set at 60km/h or less for 300m each way from a school gate for a maximum of 45 minutes before and after school. For proposed speed changes, the new rule now specified consultation requirements and cost-benefit analysis statements which must include a road by road assessment of travel time, safety and cost of implementation.
- Community and Recreation Committee Meeting – There was now a new 15 week season pass available at the Oxford Pool.
- Meeting at Ohoka Domain – Met with staff and the Ohoka Domain Advisory Group to discuss clearance of a drain.
- Council Meeting – Stage One Mandeville Resurgence Channel Upgrade had now been approved to go out for consultation.
- Swannanoa School ‘Golden Wheelie Bin’ Award. Congratulations to the school for being the first in 15 years to get a 100% perfect recycling bin audit.

## 12. **CONSULTATION PROJECTS**

### 12.1. **Play Spaces in Kaiapoi East**

<https://letstalk.waimakariri.govt.nz/playspaces-in-kaiapoi-east>

Consultation closes Friday 6 December 2024.

### 12.2. **Libraries Survey 2024**

<https://letstalk.waimakariri.govt.nz/libraries-survey-2024-25>

The Board noted the consultation projects.

## 13. **BOARD FUNDING UPDATE**

### 13.1. **Board Discretionary Grant**

Balance as at 30 November 2024: \$3,232.

### 13.2. **General Landscaping Fund**

Balance as at 30 November 2024: \$28,010.

The Board noted the funding update.

## 14. **MEDIA ITEMS**

Nil.

15. **QUESTIONS UNDER STANDING ORDERS**

Nil.

16. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for 6.30pm, Wednesday 5 February 2024 at the West Eyreton Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 8:54PM.

CONFIRMED

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

**Workshop (7:01pm to 7:32pm)**

- *Landscape Budget – Ken Howat (Parks and Facilities Team Leader) – 15 Minutes*
- *Members Forum*