

## WAIMAKARIRI DISTRICT COUNCIL

### MINUTES OF THE MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 20 FEBRUARY 2024 AT 9AM.

#### PRESENT

Councillors P Williams (Chairperson), R Brine, N Mealings P Redmond, J Ward and Mayor D Gordon.

#### IN ATTENDANCE

Councillors A Blackie, B Cairns and T Fulton.

J Millward (Chief Executive), G Cleary (General Manager Utilities and Roading), J McBride (Roading and Transport Manager), K Simpson (Three Waters Manager), C Fahey (Water and Wastewater Asset Manager), J Recker (Stormwater and Wastewater Manager), H Davies (Special Projects Team Leader), S Fauth (Utilities Projects Team Leader), D Young (Senior Engineering Advisor), D Roxborough (Implementation Project Manager – District Regeneration) and E Stubbs (Governance Support Officer).

#### **1**   APOLOGIES

There were no apologies.

#### **2**   CONFLICTS OF INTEREST

There were no conflicts of interest recorded.

#### **3**   CONFIRMATION OF MINUTES

##### **3.1**   Minutes of the meeting of the Utilities and Roading Committee held on Tuesday 21 November 2023.

Moved: Councillor Brine

Seconded: Councillor Redmond

**THAT** the Utilities and Roading Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roading Committee held on 21 November 2023, as a true and accurate record.

**CARRIED**

##### **3.2**   Matters arising (From Minutes)

There were no matters arising from the minutes.

#### **4**   DEPUTATION/PRESENTATIONS

Nil.

## 5 REPORTS

### 5.1 July 2023 Flood Recovery Progress Update – K Simpson (Three Waters Manager), J McBride, (Roading and Transport Manager) and P Towse (Flood Team Lead)

J Recker took the report as read.

Councillor Redmond asked if residents were informed of the outcome of their service requests. J Recker replied yes that every service request was responded to and advised of the outcome. Councillor Redmond referred to Table 4 in the report which had several works in progress and works completed and asked if all those residents had been contacted. J Recker replied yes, they were updated throughout the process.

Councillor Williams asked if the work on the Cam River would be finished before the wet season commenced. J Recker advised that the lower Kaiapoi section was nearing completion while the upper section would commence on 26 February 2024 and involved five to six weeks work.

Moved: Mayor Gordon      Seconded: Councillor Redmond

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 240208017995.
- (b) **Notes** that all 86 investigations have been triaged, 16 are currently being scoped, 13 are under investigation, 29 have works being reviewed for approval and 28 are complete.
- (c) **Notes** that all 127 maintenance actions have been triaged, three are work in progress, 21 have works programmed, and 103 are complete.
- (d) **Notes** that the total cost estimate for the flood recovery work is \$4.055 million.
- (e) **Notes** that the expenditure to date is \$1,796,932 and the final forecast expenditure remains at \$4.055 million.
- (f) **Circulates** this report to all Community Boards for information.

**CARRIED**

Mayor Gordon thanked the team for an important piece of work and recognised this area of focus involved a partnership with ECan. He endorsed more permanent staff being involved in flood response work rather than consultants. Events were happening more and more frequently, and flood recovery was becoming 'business as usual'. It was important to capture resident's concerns after an event and manage expectations.

Councillor Redmond believed it was a good report and there seemed to be good progress and the key was improving customer relations.

Councillor Fulton commented on the excellent feedback he had received the previous evening from residents of West Eyreton regarding the response by staff to flood events.

Councillor Williams was pleased to see staff stepping up to address flooding which was one of the most visual roles of the Council.

Councillor Mealings thanked staff for a stellar job and did not believe they would see an end to events soon.

## 6 CORRESPONDENCE

Nil.

## 7 **PORTFOLIO UPDATES**

### 7.1 **Roading – Councillor Philip Redmond**

#### **Focus areas for staff**

- Continuing to work with Selwyn District Council on Waimakariri Gorge Bridge deck replacement project. Decking timber was in transit arriving late March, work likely to begin early April.
- Staff were working closely with Corde and Isaac's to complete the resealing and pavement rehabilitation programmes.
- Mowing had slowed as the network had dried out.
- An ongoing focus on inspections and responding to service requests.

#### **Funding applications to Waka Kotahi**

- The co-funding requests from Council for the October 2023 wind event and the July 2023 flood event had both been approved.

#### **Capital**

- Detailed design for River Road upgrade was completed and ready for tender.
- Island Road / Ohoka Road intersection upgrade tender had been awarded.
- Kerb and channel contract was underway, and work had commenced on Edward Street.

#### **Operational**

- Lees Valley Road slip repairs were completed before Christmas and full access had been restored.
- Island Road repair of scour downstream of the bridge at Mounseys Stream was completed pre-Christmas.
- Repairs to the Depot Road Bridge were being organised following a campervan hitting the railings and damaging them.
- The historic Doubledays Footbridge was currently closed and required maintenance work before it could be reopened.
- Pavement rehabilitation work on Tram Road was progressing well.
- Ohoka Road dig out repairs were now complete. A full reseal between the shops and the bend was planned for early March.
- Resealing was underway on Ashley Gorge Road with stop/go in place.
- Rangiora Woodend Road would be closed to westbound traffic on Thursday 22<sup>nd</sup> February for resealing with a detour in place.
- Comms on upcoming pavement rehabilitation on the western end of South Eyre Road would be out soon.
- Installation of new sewer mains in Rangiora along Johns Road and King Street were progressing well.
- Smith Street was closed to east bound traffic between Charles Street and Cass Street to allow the installation of a new water trunk main. Detours were in place.

#### **Road Safety**

- A Kickstart event was held in Pegasus in February to promote motorcycle safety.
- The first Road safety coordination meeting for the year would be held later in the week.

Councillor Fulton asked if works planned for Ashley Gorge Road would be occurring over the weekend as the Ashley Gorge Reserve had a family event planned. J McBride confirmed that that the resealing work would be completed by the weekend.

7.2 **Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) – Councillor Paul Williams**

- The UV treatment installation was progressing well and communication plans were in place regarding necessary shutdowns to complete.
- There had been occurrences of Avian Botulism at the wastewater treatment plants and the frequency of inspections had increased. Rates were still lower than in previous years.
- New drainage discharge consents were expected to be approved by ECan and in place for April 2024.

7.3 **Solid Waste– Councillor Robbie Brine**

- Noted the upcoming Solid and Hazardous Waste Working Party meeting.

7.4 **Transport – Mayor Dan Gordon**

- Commented that the contractors, Corde, were doing an excellent job and they were accommodating to residents.
- Commented that the Draft Canterbury Regional Transport Plan was an important document, the Woodend Bypass was important for the district and it was important that it was included.
- Noted upcoming Regional Transport meeting was part of a national discussion on transport, lead by Local Government New Zealand to improve the current funding model.

**8 MATTERS FOR INFORMATION**

8.1 **Lions Club of Rangiora – Proposal to Sponsor a Speed Indicating Device – Peter Daly (Road Safety Coordinator Journey Planner)**

(Report No. 231012162595 to the Management Team meeting of 13 November 2023).

8.2 **Supplier Selection for Septage Receiving Facility Electrical Components – Belen Rada (Project Engineer) and Caroline Fahey (Water & Wastewater Asset Manager)**

(Report No. 230911141336 to the Management Team meeting of 5 February 2024).

8.3 **Southbrook RRP: Scrap Steel Recycling Options Assessment – Kitty Waghorn (Solid Waste Asset Manager)**

(Report No. 231122187397 to the General Manager Utilities and Roading).

8.4 **Solid Waste and Sustainability Education Programme Review – Janet Fraser (Utilities Planner) and Kitty Waghorn (Solid Waste Asset Manager)**

(Report No. 230918145758 to the Management Team meeting of 18 December 2023).

Moved: Councillor Williams                      Seconded: Mayor Gordon

**THAT** the Utilities and Roading Committee

(a) **Receives** the information in Item 9.1 to 9.4.

**CARRIED**

Councillor Williams thanked the Lions Club for its support of the community.

**9 QUESTIONS UNDER STANDING ORDERS**

Nil.

## 10 URGENT GENERAL BUSINESS

Nil.

## 11 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Councillor Williams

Seconded: Mayor Gordon

That the public be excluded from the following parts of the proceedings of this meeting:

- 11.1 Confirmation of Minutes from 21 November 2023.
- 11.2 Report from Management Team Operations 11 December 2023.
- 11.3 Report from Management Team Operations 11 December 2023.
- 11.4 Report from Management Team Operations 11 December 2023.
- 11.5 Report from Management Team Operations 18 December 2023.
- 11.6 Report from Management Team Operations 18 December 2023.
- 11.7 Report from Management Team Operations 15 January 2024.
- 11.8 Report from Management Team Operations 5 February 2024.
- 11.9 Report from Management Team Operations 12 February 2024.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
12.1	Confirmation of Minutes from 21 November 2023	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) LGOIMA Section 7(2)(i).
12.2	Report from Management Team Operations 11 December 2023	Good reason to withhold exists under Section 7	As per Section 7(2)(i) of the Local Government Official Information and Meetings Act 1987, to “enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)”, and that both this report and the recommendations remain Public Excluded owing to the commercial sensitivity of the proposed negotiations.
12.3	Report from Management Team Operations 11 December 2023	Good reason to withhold exists under Section 7	As per Section 7(2)(i) of the Local Government Official Information and Meetings Act 1987, to “enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)”, and that this report remains Public Excluded owing to the commercial sensitivity of the proposed negotiations, but the recommendations be made publicly available.
12.4	Report from Management Team Operations 11 December 2023	Good reason to withhold exists under Section 7	As per Section 7(2)(i) of the Local Government Official Information and Meetings Act 1987, “The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities”, and that the recommendations in this report be made

			publicly available but that the contents remain public excluded.
12.5	Report from Management Team Operations 18 December 2023	Good reason to withhold exists under Section 7	As per Section 7(2)(i) of the Local Government Official Information and Meetings Act 1987, to “enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)”, and that this report remains Public Excluded owing to the commercial sensitivity of the proposed negotiations, but the recommendations be made publicly available.
12.6	Report from Management Team Operations 18 December 2023	Good reason to withhold exists under Section 7	As per Section 7(2)(i) of the Local Government Official Information and Meetings Act 1987, to “enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)”, and that this report remains Public Excluded owing to the commercial sensitivity of the proposed negotiations, but the recommendations be made publicly available.
12.7	Report from Management Team Operations 15 January 2024	Good reason to withhold exists under Section 7	As per Section 7(2)(h) of the Local Government Official Information and Meetings Act 1987, including to “enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities”, and that the recommendations in this report be made publicly available but that the contents remain public excluded as it contains commercially sensitive information.
12.8	Report from Management Team Operations 5 February 2024	Good reason to withhold exists under Section 7	As per Section 7(2)(a),(g) and (i) of the Local Government Official Information and Meetings Act 1987, that the report, attachments, discussion and minutes remain Public Excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege but the recommendations be made publicly available.
12.9	Report from Management Team Operations 12 February 2024	Good reason to withhold exists under Section 7	As per Section 7(2)(h) of the Local Government Official Information and Meetings Act 1987, including to “enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities”, and that the recommendations in this report be made publicly available but that the contents remain public excluded as it contains commercially sensitive information.

**CARRIED**

**CLOSED MEETING**

*The public excluded portion of the meeting commenced at 9.30am and concluded at 9.32am.*

**OPEN MEETING**

**Recommendation to resume Open Meeting**

Moved: Mayor Gordon

Seconded: Councillor Redmond

**THAT** open meeting resumes and the business discussed with the public excluded remains public excluded unless otherwise resolved in the individual resolutions.

**CARRIED**

**NEXT MEETING**

The next meeting of the Utilities and Roading Committee will be held on Tuesday 19 March 2024 at 9am.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 9.33AM.

CONFIRMED



\_\_\_\_\_  
Chairperson

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19 March 2024  
Date