

MINUTES OF A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY, 15 OCTOBER 2024, AT 9AM.

PRESENT

Councillors P Williams (Chairperson), N Mealings, P Redmond, J Ward and Mayor Gordon

IN ATTENDANCE

Councillor B Cairns

G Cleary (Utilities and Roding Manager), K Simpson (3 Waters Manager), J McBride (Roding and Transportation Manager), D Young (Senior Engineering Advisor), J Recker (Stormwater and Waterways Manager), M Liu (Infrastructure Resilience Manager), P Towse (Senior Infrastructure Resilience Engineer), B Strickland (Senior Infrastructure Resilience Engineer), E Glendinning (Infrastructure Resilience Administrator), K Waghorn (Solid Waste Asset Manager), C Roxburgh (Project Delivery Manager) P Daly (Journey Planner/Road Safety Coordinator) and E Stubbs (Governance Support Officer)

One member of the public was present.

1 APOLOGIES

Moved: Councillor Mealings

Seconded: Councillor Ward

THAT an apology for absence be received and sustained from Councillor Brine.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Utilities and Roding Committee held on Tuesday 20 August 2024.

Moved: Mayor Gordon

Seconded: Councillor Redmond

THAT the Utilities and Roding Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roding Committee held on 20 August 2024, with a correction to item 5.1 - the ocean outfall consent expires in 2035, as a true and accurate record.

CARRIED

3.2 Matters arising (From Minutes)

There were no matters arising.

3.3 **Notes of a workshop of the Utilities and Roothing Committee held on Tuesday 20 August 2024.**

Moved: Councillor Redmond Seconded: Councillor Ward

THAT the Utilities and Roothing Committee:

- (a) **Receives** the circulated Notes of a workshop of the Utilities and Roothing Committee held on 20 August 2024.

CARRIED

4 DEPUTATION/PRESENTATIONS

There were no deputations or presentations

5 REPORTS

5.1 **July 2023 Flood Recovery Progress Update – J Recker (Stormwater and Waterways Manager), K Simpson (3 Waters Manager), J McBride (Roothing and Transport Manager) and P Towse (Flood Team Lead)**

K Simpson introduced the new Infrastructure Resilience Team; Melanie Liu, Bertie Strickland, Pat Towse and Elise Glendinning.

K Simpson advised the report provided an update following the July 2023 flood event. The final five investigations were in the approval stage, and it was hoped they would be signed off by the end of October 2024. Fifteen of the 24 immediate works projects had been completed and seven were in the design phase with the Upper Sefton Road project going out to tender the following week.

The work was now projected to run over budget by \$77,000 or 1.9% of the total budget which had been approved in October 2023. K Simpson noted that the flood response investigations appeared to be overbudget due to some inconsistency in coding of the budget.

There were no questions from Councillors.

Moved: Councillor Ward Seconded: Councillor Mealings

THAT the Utilities and Roothing Committee:

- (a) **Receives** Report No. 240906151625.
- (b) **Notes** that all 88 investigations have been triaged, scoped, and investigated, 5 are in the final approval stage and 83 are complete.
- (c) **Notes** that all 126 maintenance actions have been completed.
- (d) **Notes** that of the 24 immediate works projects, 15 projects have been completed, 2 are currently under construction, 7 are in the design phase.
- (e) **Notes** that the Infrastructure Resilience Team will take over the delivery of the remaining improvements works and implementing proposed future works.
- (f) **Notes** that the total cost estimate for the flood recovery work is \$4.055 million.
- (g) **Notes** that the expenditure to date is \$3,519,974 and the final forecast expenditure of \$4.133 million.
- (h) **Notes** the estimated 1.9% budget exceedance of \$77,697.
- (i) **Notes** that this budget exceedance will increase the District Drainage rate by approximately \$0.19 or 0.5% per property from 2025/26 onwards.

- (j) **Circulates** this report to all Community Boards for information.

CARRIED

Councillor Ward welcomed the new flood resilience team and looked forward to working with them.

Councillor Mealings commented that it was good to have the team in place, however she hoped they would not need to respond to an event anytime soon. She congratulated staff for getting to the bottom of a large list of investigations and projects.

Mayor Gordon endorsed the comments of his colleagues and welcomed the team. It was a critical piece of work and where the community had huge expectation to respond to a range of flooding events and historical issues. He acknowledged the work of J Recker and K Simpson and commented on the good feedback he had received from their engagement with the community. He thanked G Cleary for the development of the team noting that this work had needed to become business as usual. He commented on the importance of engagement and having the public alongside, as everyone had an opinion on drainage especially when their property was potentially at risk.

Councillor Williams endorsed the comments of his colleagues and looked forward to working with the team.

6 CORRESPONDENCE

Nil.

7 PORTFOLIO UPDATES

7.1 Roading – Councillor Philip Redmond

Focus areas for staff:

- Work was continuing to finalise the reseal programme for 2024/25 and complete reseal repairs. Resealing was likely to begin late October / early November 2024.
- Digout repairs had been underway around the district to address pavement failures.
- The pavement rehabilitation programme started this month with work on Tram Road this week. Tram Road would be closed between Earlys Road and Tallotts Road with a detour in place via Woodfields Road. The road would be open to westbound traffic only overnight and weekends, with a reduced speed limit in place.
- High shoulder removal work had been undertaken on Carrs and Dixons Road.
- Crack sealing works were planned on Lineside and Southbrook Roads to keep the pavement waterproof. This would be done as night works between 10pm and 5am later during the month.

Capital:

- Design for capital projects for the 2024/25 financial year was continuing.
- A revised programme of kerb and channel and footpath renewals had been prepared due to reduced funding from the National Long Term Plan (NLTP).
- Tender had closed for the Ellis Road Seal Extension, and it was hoped the contract would be awarded this week.

Other works:

- Work was continuing installing services along Blackett Street through to the Ashley Street roundabout. Nighttime closures of the Ashley Street / Blackett Street roundabout had been occurring to allow the trenching work to continue across the intersection. The intersection was open during the day.
- Work to install a new main across East Belt was carried out during this month, with the work being carried out during the school holidays to ensure impacts were minimised.
- The road tie-in to Todds Road outside the Sutton Tools development was planned for the 21st to 25th October 2024. During this period the road would be limited to one-way south bound only.

Events:

- Rangiora A&P Show was to be held on the 25th and 26th October 2024 (Labour Weekend).

Road Safety:

- The Kick Start Motorcycle Event (an annual collaboration between Christchurch City Council, Selwyn District Council and Waimakariri District Council) was held on the 22 September 2024 and was well attended. There were several different exhibitors including training providers at the event.
- There was one fatal crash (Depot Road) and one reported serious crash (Mulcocks Road / Lineside Road) over the last two weeks.

Funding:

- Funding had been approved for resilience improvements for Lees Valley. The funding approval was a total of \$1.78M, with \$1.116M to be spent within the 2024-27 NLTP period. This was for culverts, willow walls and the replacement of the Bypass Bridge. Approval of a programme of works would be required from NZTA to unlock this funding.

Councillor Mealings noted she had received an email regarding repair locations on Tram and Tallotts Roads. J McBride would follow up.

7.2 **Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) – Councillor Paul Williams**

Water

- The UV installation works were on track for completion in November 2024. The UV units at the Pegasus and Domain Road Water Treatment Plant were now operational. The South Belt, Peraki and Darnley Square UV installations would be operational over the next six weeks.
- The tender for the West Eyreton UV installation and the Two Chain Road third well drilling had recently gone out to market.
- The works to install the 450mm water main in Blackett Street was going well. The section in the Ashley Street / Blackett Street roundabout was currently being installed at night. The works to install the remaining sections would be ongoing until early December 2024. Staff had been working closely with business owners to keep them informed of the works and to minimise disruption.

Wastewater

- Recently had the first occurrence of midges at Woodend and Kaiapoi Wastewater Treatment Plants of the season. Staff had initiated the midge management plans, including midge trapping and spraying.
- The septage disposal facility tender had closed and would be awarded shortly, with construction works commencing later this calendar year.
- The Raven Quay works covering wastewater, water and stormwater pipe upgrades had recently been tendered and was due to start construction in the new year.

Drainage

- Cones Road Drain Upgrade was complete, and staff were monitoring the vegetation establishment and would assess whether additional weir modifications were warranted. There had been a lot of feedback from local residents who were happy with the upgrade.
- Drainage improvement works were underway across the district at Tram Road and Topito Road. The works at Washington Place, Woodfields Road and Greens Road division were now complete.
- The first round of Drainage Advisory Group meetings were progressing well.

Mayor Gordon asked about what had been sprayed on the batters of the Cones Road drain and whether it was an appropriate material considering ongoing maintenance of the drain. K Simpson agreed that maintenance was key as the banks were relatively steep. Staff wished to maintain vegetation rather than spray the banks. Matting had been applied followed by hydroseeding to provide stabilisation with vegetation. The main concern from a drainage point of view was growth of vegetation on the base of the drain rather than the banks.

Mayor Gordon asked whether there was funding for an improved level of service for the drain, as following the work there was now an expectation from the community that it would be kept maintained and look smart. Councillor Williams further asked about the use of tractor attachments that would allow for angled mowing to keep road verges tidier. An example of where it may be useful was Flaxton Road following the tree removal. J McBride explained that roads had different requirements in terms of mowing. Generally rural, sealed roads were mowed 1.5m back from edge of seal, in towns the full width of berm was mowed to provide a higher amenity. Increased amenity mowing would come at an increased cost which would need Council approval.

7.3 Solid Waste– Councillor Robbie Brine

Councillor Brine was not in attendance to present his report.

7.4 Transport – Mayor Dan Gordon

Mayor Gordon advised that Simon Bridges the new Chair of NZTA had visited the district and had been on a tour to view roading matters including Skewbridge Road, Lineside Road, Tuahiwi crossroads, and Pegasus/ Ravenswood/ Woodend roundabout. Also attending were James Caygill (Director of Regional Relationships NZTA) and Christchurch Mayor Phil Mauger. During the visit they had discussed the appropriateness of tolling which would be a new concept for the district. Simon Bridges had been provided a document prepared by staff highlighting the importance of roading and transport investment to the district. The visit had been followed by the Mayoral Forum which also discussed the importance of investment. He noted that the district would be keen to be part of trialling options, for example around mass rapid transit. There had been good discussion, and it was important to keep the district at the forefront of decision making.

Mayor Gordon advised he had attended a meeting with the Ashley-Rakahuri Rivercare Group, the Police, Environment Canterbury, the Department of Conservation and 4-Wheel drive groups regarding the issue of 4-wheel drives in the river and the impact they were having. There was a need to work together to find a solution. He noted that crate day had been shifted to February.

G Cleary advised that the Infrastructure Commission had advised of the priority programme and staff were in the process of putting together a proposal for the Eastern Link route to be part of the National Infrastructure Plan. While it may not mean funding would be secured, it was beneficial in building a solid case. A further update would be provided. Mayor Gordon endorsed G Cleary's comments and thanked staff for their proactiveness in this area.

8 MATTERS REFERRED FROM COMMUNITY BOARDS

8.1 The Oaks, Kaiapoi - Request for No Stopping Lines – P Daly, Road Safety Coordinator/Journey Planner and J McBride (Roothing and Transport Manager)

J McBride introduced the report noting that it had been approved at the Kaiapoi-Tuahiwi Community Board the previous day. She would take the report as read.

There were no questions from Councillors.

Moved: Councillor Mealings Seconded: Councillor Williams

THAT the Utilities and Roothing Committee:

- (a) **Approves** the installation of 16 metres of 'No Stopping' lines at the dead end of the formed road of The Oaks, Kaiapoi, per Figure 3 of the report.
- (b) **Notes** the cost of approving this request is estimated at less than \$10.00, which will be funded from existing maintenance budgets. The work will be scheduled to coincide with other marking jobs in that area to minimise the cost of installation.

CARRIED

N Mealings commented that it was an easy, low cost, commonsense fix to a problem.

P Williams agreed the solution was sensible.

Mayor Gordon believed it was a good solution and commented on the good feedback he received of P Daly's work on road safety in the community.

8.2 Bob Robertson Drive Proposed Bus Stop Facility – P Daly, Road Safety Coordinator/Journey Planner and J McBride (Roothing and Transport Manager)

J McBride acknowledged the work that P Daly had completed with Environment Canterbury (ECan) to get the new bus stop over the line. It had been unanimously supported at the Woodend-Sefton Community Board who had been requesting the change to the bus route for some time.

She noted the cost to install was an estimate, and three formal prices would be sort. The location was in the designated area and staff would seek confirmation with NZTA before installing, however there were other stops within the designated area and staff did not believe there would be an issue. The next step was for ECan to alter the bus route.

Moved: Councillor Redmond Seconded: Councillor Ward

THAT the Utilities and Roothing Committee:

- (a) **Approves** the installation of a bus stop facility on Bob Robertson Drive between SH1 and Garlick Street, as per Figure 4 in the report.
- (b) **Notes** that the cost of installation is estimated to be \$5,800, to be funded from the minor safety budget.
- (c) **Notes** that staff will continue to work with NZTA and Environment Canterbury on consideration for future bus services and supporting infrastructure.

CARRIED

Councillor Redmond believed it was a good decision to improve road safety by limiting the need for pedestrians to cross SH1 at the Pegasus roundabout.

Mayor Gordon left at 9.40am during Item 8.2

9 MATTERS FOR INFORMATION

9.1 Subdivision Contribution Programme for 2024/25 and Approval of Ellis Road Seal Extension – J McBride (Roading & Transport Manager) and K Straw (Civil Projects Team Leader)

(Report No. 240717116901 to Council Meeting 3 September 2024)

9.2 Approval to Enter into Agreement with Auto Stewardship New Zealand for Removal of Tyres Under the Tyrewise Product Stewardship Scheme – K Waghorn (Solid Waste Asset Manager)

(Report No. 240903149394 to MTO Meeting 9 September 2024)

Moved: Councillor Redmond

Seconded: Councillor Mealings

THAT the Utilities and Roading Committee

- (a) **Receives** the information in Items 9.1-9.2.

CARRIED

10 QUESTIONS UNDER STANDING ORDERS

Nil.

11 URGENT GENERAL BUSINESS

Nil.

12 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Councillor Ward

Seconded: Councillor Redmond

That the public be excluded from the following parts of the proceedings of this meeting:

- 11.1 Confirmation of Public Excluded Minutes from 20 August 2024.
- 11.2 Contract 24-57 Rangiora Eastern Link and Skewbridge Programme Manager – Proposal Evaluation and Contract Award Report - Report to Management Team Operations 9 September 2024.
- 11.3 Land Purchase for new gravel quarry - Report to Council 1 October 2024.
- 11.4 Procurement of Ocean Outfall Maintenance Services – Report to Management Team 7 October 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
11.1	Confirmation of Public Excluded Minutes from 20 August 2024	Good reason to withhold exists under Section 7	As per Section 7(2)(h) of the Local Government Official Information and Meetings Act 1987, to “enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.”
11.2	Contract 24-57 Rangiora Eastern Link and Skewbridge Programme Manager – Proposal Evaluation and Contract Award Report - Report to Management Team Operations 9 September 2024	Good reason to withhold exists under Section 7	Resolves that the report, attachments, discussion and minutes remain public excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(h) ”.
11.3	Land purchase for new gravel quarry - Report to Council 1 October 2024	Good reason to withhold exists under Section 7	Resolves that the report, attachments, discussion and minutes remain public excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i) ”.
11.4	Procurement of Ocean Outfall Maintenance Services	Good reason to withhold exists under Section 7	Resolves that the recommendations in this report be made publicly available but that the contents remain public excluded as there is good reason to withhold in accordance with Section 7(2)(h) of the Local Government Information and Meetings Act: “enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities”.

CARRIED

CLOSED MEETING

The public excluded portion of the meeting commenced at 9.42am until 9.45am.

OPEN MEETING

Moved: Councillor Redmond

Seconded: Councillor Mealings

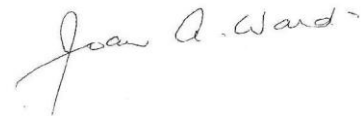
THAT open meeting resumes, and the business discussed with the public excluded remains public excluded unless otherwise resolved in the individual resolutions.

CARRIED

NEXT MEETING

The next meeting of the Utilities and Roothing Committee will be held on Tuesday 19 November 2024 at 9am.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9.47AM.



Chairperson

19 November 2024

Date