

THINGS YOU SHOULD KNOW ABOUT...

Rural mail boxes

These guidelines apply to rural roads and apply to all new and replacement mail box installations on rural roads with a speed limit of greater than 70 km/h.

For more detailed information about the installation of a rural mail box please see the associated pamphlet "Installing a Rural Mail Box"; this can also be viewed on the Council website waimakariri.govt.nz and copies are available through the Council's Service Centres.



HOW CAN I GET MY MAIL DELIVERED TO MY RURAL PROPERTY?

If you would like to join the Rural Delivery Service, fill in an application form at your nearest New Zealand Post outlet.

It is critical you talk to the rural post owner-driver before erecting a new box as there can be some specific requirements that need to be considered due to most delivery points being unique.

Pick up a free Rural Post customer pack from your New Zealand Post outlet that contains everything you need to join or leave the Rural Delivery Service.

WHERE CAN I PUT MY RURAL MAIL BOX?

The mail box needs to allow easy, all-weather access and be positioned so the rural post operator can reach it without difficulty. The access is to be constructed and maintained by the box owner.

WHAT ARE THE REQUIREMENTS FOR A RURAL MAIL BOX?

Posts

Mail boxes should be firmly attached to supports that break away safely if struck by a vehicle.

Posts should be pine up to 100 mm x 100 mm; steel posts up to 76 mm outside diameter or aluminium posts up to 114 mm outside diameter.

The method of attaching the mail box to the post should be substantial enough to prevent the mail box from separating from the support under impact from a vehicle.

Height of box

The height of the mail box is usually set to suit the rural post operator. As a guide, the bottom of the mail box should be 1 – 1.2 m above ground.

Construction of box

A purpose-built rural mail box can be purchased from selected retail and hardware stores.

Note: Remember the placement of mail boxes is under the control of New Zealand Post Limited. Please discuss your requirements with your Rural Post Owner-Driver before erecting your mail box.

MORE INFORMATION

Visit waimakariri.govt.nz for more information about rural mail boxes, or contact Customer Services on 03 311 8900.



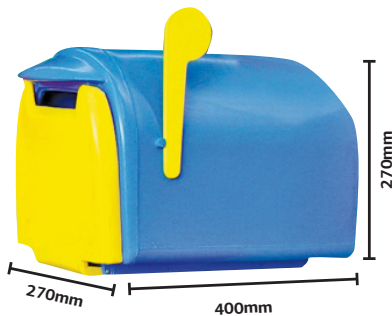
Multiple mail boxes, set apart off main road



Solid structure too close to road edge

Minimum size

400 mm deep x 270 mm wide x 270 mm high, with a flag fitted to indicate mail is awaiting collection.



Opening

Access is via a front opening, non-locking hinged door, facing off the road and fitted with a posting gap large enough for medium letters to be placed inside without opening the door. The opening should be no less than 125 mm x 25 mm.

Weight

Mail boxes of heavy steel or other substantial materials have been designed and sold as deterrents to vandalism. Mail boxes over 5 kg in weight should not be on the road reserve.

Road numbers

The road number of the property should be clearly printed on the box in numerals at least 25 mm high.

Visibility

Use of reflective material markers can provide increased visibility of mail boxes at night. Consider placing markers on both sides of the mail box. The markers on the approach side should be white with yellow facing the opposite direction.

MY NEIGHBOURS AND I WANT TO GROUP OUR MAIL BOXES. WHAT ARE THE REQUIREMENTS?

Grouped mail boxes can be a hazard to the motorist especially when the horizontal support is at windshield height. Multiple mail box installations must not include a heavy horizontal or vertical support member.

IS THERE ANY LIMIT TO THE TYPE OF STRUCTURE I CAN ERECT ON THE ROAD RESERVE IN ASSOCIATION WITH MY MAIL BOX?

It is important that there are no hazardous structures on the road reserve whether or not they are associated with a mail box. Hazardous structures include (but are not limited to) lawn mowers, rail road irons, tractor wheels or tyres, plough blades and concrete filled barrels.

MORE INFORMATION

Visit waimakariri.govt.nz for more information about rural mail boxes, or contact Customer Services on 03 311 8900.