

MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY, 20 MAY 2024, AT 4PM.

PRESENT

J Watson (Chairperson), S Stewart (Deputy Chairperson), T Bartle, T Blair and R Keetley.

IN ATTENDANCE

B Cairns and P Redmond (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), J McBride (Roading and Transport Manager), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There were two members of the public present.

1 APOLOGIES

Moved: J Watson

Seconded: T Bartle

THAT apologies for absence be received and sustained from N Atkinson and A Blackie.

CARRIED

2 CONFLICTS OF INTEREST

T Blair declared a conflict of interest for item 5.1 – ‘Applications to the Kaiapoi-Tuahiwi Community Board’s 2023/24 Discretionary Grant Fund’ relating to the Darnley Club as she is the Board representative for this Group.

P Redmond and B Cairns declared an interest in item 6.3 – ‘Ratification of the Kaiapoi-Tuahiwi Community Board’s submission to the Waimakariri District Council and Environmental Canterbury’s draft 2024-2034 Long Term Plans’ relating to the Waimakariri District Council as they would be considering the submission during the Council deliberations.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 15 April 2024

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 15 April 2024, as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising from the minutes.

4 DEPUTATIONS AND PRESENTATIONS

4.1 Margot Korhonen – Building Communities

M Korhonen introduced herself and highlighted she was an artist who was passionate about community. She had written a guide on how to plan community events from beginning to end. She believed it was a good resource for those with ideas but no knowledge on where to begin. M Korhonen was also interested in holding workshops with groups to help them run a successful community event. Her motto was 'help more people help more people'. The resources in the book were also available for free on her website. Her goal was to have her book in all libraries and schools.

J Watson asked if she had been in contact with the Council's Community Team. M Korhonen responded she had spoken with T Sturley and was hoping to set up a further meeting.

P Redmond questioned if she had any contact with Local Government New Zealand regarding speaking at one of their workshops. M Korhonen noted she had not however would be very interested.

Following a question from T Bartle, M Korhonen stated the book cost \$38.

B Cairns wondered if any of the Waimakariri libraries had purchased a copy of the book. M Korhonen was unsure however would make inquiries.

B Cairns then asked if there were any success stories of people who had used the book. M Korhonen answered while still writing the book the Chair of the Waimakariri Arts Society Julie Hassel, had used the book and by the time it was officially published had achieved many of her goals.

5 ADJOURNED BUSINESS

5.1 Application to the Kaiapoi-Tuahiwi Community Board's 2023/24 Discretionary Grant Fund – K Rabe (Governance Advisor)

J Watson noted there was a total mobility scheme where card holders could get 75% off taxi services.

B Cairns questioned if the person needing the service would be able to afford the 75% subsidised taxi. K Rabe noted the Darnley Club or the user would have to find other means of covering the remaining cost.

Moved: J Watson

Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 240422063140.
- (b) **Declines** the application from The Darnley Club.

CARRIED

T Blair sat back from the table/

S Stewart agreed there were other avenues to investigate and felt that if this application was approved it would set a precedent for future applications.

P Redmond supported the motion as the application did not meet the criteria and the Board did not currently have the funds available.

S Stewart asked if there had been further discussion at the Darnley Club regarding this topic. T Blair noted the person was not able to catch a bus and they were looking at other options for transport.

6 REPORTS

6.1 Proposed School Bus Stop facility at Te Kura o Tuahiwi, Tuahiwi School – P Daly (Road Safety Coordinator/Journey Planner) and J McBride (Roading and Transport Manager)

J McBride spoke to the report highlighting that the school had introduced two new school bus services which had proved very successful. Staff had visited the school during drop-off and 65 children were utilising the bus service. The proposal was to have a bus stop that was only active from 8-9am and 2.30-3.30pm and could be used as general parking during other times.

P Redmond questioned who paid for the permanent bus stop. J McBride stated, in this scenario, the bus stop would be paid for by the Council and would cost \$750. Getting 65 children on school buses rather than in private cars would assist with mitigating the deterioration of roads.

T Bartle asked if it was normal for the Council to cover the cost of bus stops. J McBride noted when the bus stop was located in road reserve it would be paid by Council.

T Bartle further asked how the temporary bus stop currently in place would differ from what was proposed. J McBride informed the Board the temporary bus stop was currently road cones to deter parents from parking in the designated area. The permanent bus stop would include no-stopping signs and yellow lines.

B Cairns sought clarity on what the cost of traffic management to install the signage and yellow lines would be. J McBride noted the traffic management cost would be included in the \$750.

Moved: S Stewart

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 240321044984.

AND

THAT the Kaiapoi-Tuahiwi Community Board recommends:

THAT the District Planning and Regulatory Committee:

(b) **Approves** the establishment of a school bus stop and associated parking restrictions as proposed by the Te Kura o Tuahiwi, Tuahiwi School, in the location shown in Figures one and two, and as noted in the schedule below.

Schedule:

Item	Town	Street	Location	Side of Street	Restriction	Qualifying Remarks	Comments for consideration
One	Tuahiwi	Tuahiwi Rd	Outside Tuahiwi School	East	Bus Stop	8-9am, 2:30-3:30pm School Days	Requested by the school staff.

CARRIED

S Stewart was glad to see 65 children using the bus services as it was good for the environment and safety. T Bartle concurred.

6.2 Williams Street Bus Stop Safety Improvements – P Daly (Road Safety Coordinator/Journey Planner) and J McBride (Roading and Transport Manager)

J McBride noted this proposed bus stop improvement would result in the loss of one car park on Williams Street. Concerns were raised by metro bus as some busses were having to stop over the access to the car park of the Paper Plus/Post shop. This also made it more difficult for people with mobility issues to enter and exit the bus when the doors opened over the cut down of the driveway. Both options investigated by staff would result in the loss of one car park. Staff had spoken to the optometrist and hairdresser who both had no objections to the removal of one car park outside their businesses.

J Watson felt it was dangerous to have bus stop in such close proximity to the car park entrance and roundabout. She asked if there had been consideration to move the entry to the carpark. J McBride stated there had not been and she also believed the fence surrounding the carpark was registered as being a historic fence and therefore could not be changed.

S Stewart questioned if there were any records of cars being hit by buses while parked in the on-street carpark. J McBride noted it was not something staff had investigated however they would normally receive feedback from metro if there had been an incident. Normally the buses would pull forward further rather than try manoeuvre into the stop.

P Redmond noted it was a busy area and if that had been considered in the recommendation. J McBride confirmed it had been considered in the recommendation. Installing the section of no-stopping would allow the bus to stop within its designated area resulting in no blockage of the entrance to the carpark. The proposal should allow the bus stop to work in its current location more effectively.

T Bartle asked if there were any other bus stops in the district that were having similar issues. J McBride stated staff were only aware of one other bus stop in Rangiora with the same problem.

J Watson sought clarity on what the outcome of the parking survey was. J McBride clarified there was capacity in the area for on street parking as the average occupancy in the area was 20-49%.

Moved: J Watson

Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 240322045655.

AND

THAT the Kaiapoi-Tuahiwi Community Board recommends:

THAT the District Planning and Regulation Committee:

- (b) **Approves** the reduction of the P120 parking area adjacent the Williams Street bus stop by 7.8 metres outside no. 190 Williams Street.
- (c) **Approves** the installation of 7.8m of no stopping lines prior to the bus stop, in compliance with the proposal at Figure 4 in this report.
- (d) **Notes** that the Schedule of Parking Restrictions will be updated if the subject of this report is approved.

CARRIED

J Watson did not feel the reduction of one car park would have a negative effect.

S Stewart agreed with J Watson and noted there were plenty of other options for parking in the area.

6.3 **Ratification of the Kaiapoi-Tuahiwi Community Board's submission to the Waimakariri District Council and Environmental Canterbury's draft 2024-2034 Long Term Plans – K Rabe (Governance Advisor)**

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 240409054935.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council's draft 2024-2034 Long Term Plan (Trim Ref: 240403050934).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's draft 2024-2034 Long Term Plan (Trim Ref: 240404051944).
- (d) **Notes** that the Chairperson will speak to both submissions at the respective Council hearings.

CARRIED

T Bartle against recommendation (b)
B Cairns and P Redmond sat back from the table/

6.4 **Kaiapoi-Tuahiwi Community Board Members' Attendance of the New 2024 Zealand Community Boards' Conference – T Kunkel (Governance Team Leader)**

K Rabe noted the three other Community Boards were all sending two people each however there was no compulsion to send a representative to the conference.

Moved: R Keetley

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 240422063279.
- (b) **Notes** that the Board declined to send a representative to the 2024 New Zealand Community Boards' Conference to be held at the Takina Convention and Exhibition Centre in Wellington from 21 to 23 August 2024.

CARRIED

R Keetley felt it was a large amount of money to attend a conference when times were proving to be difficult for many people.

T Bartle concurred with R Keetley and stated he had been outspoken in his condemnation of Local Government New Zealand and therefore could not, in good conscious, attend the conference.

7 CORRESPONDENCE

7.1 **Letter to B Cairns regarding New Road Name Request**

7.2 **Tabled Letter from J Miles regarding Fencing at Kaiapoi North School**

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Notes** the letter to B Cairns regarding New Road Name Request (Trim: 240416059603).

- (b) **Receives** the letter from J Miles regarding fencing at Kaiapoi North School (Trim: 240516078218).

CARRIED

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for April 2024

- Creative Communities Funding round – A good range of arts activities were successful including Kaiapoi Art Expo, Riversong, Blackwells Fire and Ice, Kaiapoi Community Garden at Kaiapoi Borough.
- Riversong was Sarah Broughton and Karl Horwarth's first Kaiapoi event and despite it being a cold evening was very successful with a good crowd.
- Laid a wreath on behalf of the Board at the Trousselot Park ANZAC Day Service.
- Waimakariri Arts Trust had a planning meeting for the 2024 Kaiapoi Art Expo. The Trust had been turned down by two major funders and therefore budget cuts would have to be made, possibly affecting the success and outcome of the iconic annual event.
- Presented the Boards submission to the Environment Canterbury Long Term Plan and the Waimakariri District Councils Long Term Plan.
- Attended the launch of the Arts Strategy and spoke about the last 50 years of arts in Waimakariri.
- Did an annual presentation to level one university political science students regarding local government in Kaiapoi. They would have to write an essay comparing Kaiapoi to New Brighton.
- Met with Mayor Gordon, Deputy Mayor Atkinson and Ann and Ray Harper regarding Harry Harpers bequest of approximately \$500,000 to the Council to be spent within a 7km radius of the Charles Street Roundabout.

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

CARRIED

9 MATTERS REFERRED FOR INFORMATION

- 9.1 Rangiora-Ashley Community Board Meeting Minutes 13 March 2024.
- 9.2 Oxford-Ohoka Community Board Meeting Minutes 3 April 2024.
- 9.3 Woodend-Sefton Community Board Meeting Minutes 9 April 2024.
- 9.4 Rangiora-Ashley Community Board Meeting Minutes 10 April 2024.
- 9.5 Kaiapoi Night Market proposal – Report to Council Meeting 2 April 2024 – Circulates to the Kaiapoi-Tuahiwi Community Board.
- 9.6 Adoption of Waste Assessment 2023 – Report to Council Meeting 2 April 2024 – Circulates to all Boards.
- 9.7 ANZAC Day Services 2024 – Report to Council Meeting 2 April 2024 – Circulates to all Boards.
- 9.8 Health, Safety and Wellbeing Report March 2024 – Report to Council Meeting 2 April 2024 – Circulates to all Boards.

- 9.9 E-Scooter Permit Renewal Due 1 May 2024 – Report to Council Meeting 2 April 2024 – Circulates to the Woodend-Sefton, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.
- 9.10 July 2023 Flood Recovery Update – Report to Utilities and Roading Committee 16 April 2024 – Circulates to all Boards.
- 9.11 3 Waters Climate Change Risk Assessment – Report to Utilities and Roading Committee Meeting 16 April 2024 – Circulates to all Boards.

Public Excluded

- 9.12 Proposed Sale 21 and 61 Ohoka Road, Kaiapoi – Report to Council Meeting 2 April 2024 – Circulates to all Boards.

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items.9.1 to 9.11.
- (b) Receives the separately circulated public excluded information in item 9.12.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

R Keetley

- Attended ANZAC services in Kaiapoi.
- Attended Museum monthly meeting. The Annual General Meeting would be held on Saturday 25 May 2024 at 10am.
- Attended the Riversong event.

S Stewart

- Presented her personal Long Term Plan submission to Waimakariri District Council which supported the Biodiversity Trust submission.
- The Greypower Chair had stepped down from her national role which would allow her to concentrate on the local chapter with assistance with Annual Plans and Long Term Plan submissions in the future.
- Kaiapoi Promotions Association did not meet due to not having a quorum.
- Nicky Oulds started the North Kaiapoi restoration program some years ago and had now received money from the Waimakariri Water Zone Committee for poio wetland to go towards further fencing. This was a very large project.
- Nitrate testing done by Greenpeace. Maximum nitrate level under the water regulation was 11.3mg and some local wells had 20mg. This meant the water was not drinkable and was a large health issue for the district.

T Bartle asked how many samples failed the testing. S Stewart noted she was unsure however in previous years over 400 people had tested their water supplies and 40-50 were in region of 20mg.

B Cairns

- Attended Opening of Mandy Palmer Art Exhibition at Art on the Quay.
- Kaiapoi High School had restarted their "Cactus" leadership programme.
- Attended the Clarkville School White Elephant event.

- Attended Kaiapoi Promotions Association monthly meeting – had plans to run a couple of new smaller events in Kaiapoi, some involving businesses. They were also considering alternative locations for the Christmas Carnival due to issues with the land.
- Met with the Civil Defence Team to discuss their presentation to the June All Boards Session that would involve Noth Canterbury Neighbourhood Support.
- Attended Police Constable Tony Maws farewell function. T Maws had supported Noth Canterbury Neighbourhood Support for many years.
- Attended Belinda Topp's Ideal event in Victoria Park.
- Met with Karl and Sarah who had taken over All Together Kaiapoi events. They had a wealth of event experience and were going to build iconic events for Kaiapoi.
- Attended a local event to view the My Kitchen Rules TV programme. The show featured Kaiapoi and the district in a positive light.
- Attended Ronel's Cuppa. Mayor Gordon spoke about the Long Term Plan and Environment Canterbury's Long Term Plan.
- Attended Waimakariri Access Group meeting – mobility parking time limits, issues for some at Dudley Pool regarding changing and Bocca Court marking were all discussed.
- Multiple school and group visits to the Kaiapoi Food Forest. A large group came from Loburn School to learn and volunteer.
- Attended Long Term Plan drop-in sessions in Rangiora, Pegasus, Woodend and Kaiapoi. Feedback showed people liked the relaxed atmosphere and the ability to have questions answered.
- Helped plant trees at Huria Reserve in Kaiapoi.
- Attended Food Secure North Canterbury meeting – were looking for funding for edible trees and plants to help communities create pocket food forests.
- Attended 'Back to Basics' Day in Rangiora. Slightly less numbers than last year however those who attended stayed longer to learn more.
- Attended and spoke at the Grow your Garden for Birds event in Woodend. Was well attended and had lots of great interaction regarding plantings on public land of food forests.
- Attended Road Safety meeting – there had been no fatalities on local roads however there were five serious crashes. Work was being done on pedestrian crossings at both Kaiapoi High School and Kaiapoi North School. Twice as many speeding tickets were issued as well as larger numbers of drivers over the alcohol limit at midday. Police were also attending some road work sites to monitor drivers behaviours.
- Attended Riversong event in Kaiapoi. Had staff sort some trip hazards at the wharf prior to the event starting.
- Attended ANZAC services in Woodend, Pegasus and two in Kaiapoi.
- Attended Kaiapoi Museum monthly meeting – Annual General Meeting would be held on 25 May at 11am.
- Attended Youth Futures event at Mainpower Stadium.
- Visited Christchurch Community housing developments. Learnt about the designs, number of units and mix for things to work best.
- Chaired North Canterbury Neighbourhood Support Meeting – updated vision, values and strategy. Were applying for funding and made a submission to Long term Plan.
- Attended Woodend School Cultural Event. Was a large turnout for the Hangi and the student performances were impressive.
- Met with local Lions group that wanted to provide land to grow food for the community.

- Attended Nancy Holmes funeral – she was a real estate agent in the area for many years.
- Greenspace were to provide mulch and edging for the Woodend/Pegasus food forest.
- NZTA were 60% through the process of purchasing properties for the Woodend Bypass.
- Passed on a video and comments regarding drain clearing on Giles Road.
- Farmers market on Charles Street were at stage where looking to donate to community projects.

P Redmond

- Attended Long Term Plan drop-in sessions at Woodend, Pegasus (Ronel's Cuppa) and Kaiapoi.
- Pegasus Bay Bylaw Hearing – received good submissions and the Bylaw was now out for consultation.
- Attended Royal Commonwealth Society's Annual General Meeting.
- Chaired Waimakariri District Road Safety Working Group – local road deaths were down.
- Attended Local Government New Zealand Zoom.
- Property Portfolio Site Visit to Christchurch to view elderly and social housing.
- Attended LTP hearing sessions remotely.
- Coastguard North Canterbury had blessing and launch of new swift water vessel and four-wheel drive command vehicle. First of kind in New Zealand. Their motto was now 'Saving Lives on Water'.

T Blair

- Attended Riversong event.
- Attended the monthly Darnley Club meeting – they were waiting on consent for a garage.

T Bartle

- Attended Riversong event.
- Attended Long Term Plan hearing and Council meeting held in Kaiapoi.
- North Canterbury Neighbourhood Support meeting. Received police check back after a six month wait as they were very backed up.
- ANZAC Day services, attended Sefton service as well as the two Kaiapoi services.
- Community Networking Forum. Operating in small bubbles and needed to connect more between groups.

11 CONSULTATION PROJECTS

11.1 Beach Volleyball Court at Waikuku Beach

Consultation closes Monday 27 May 2024.

<https://letstalk.waimakariri.govt.nz/beach-volleyball-court-at-waikuku-beach>

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 30 April 2024: \$726.73.

12.2 General Landscaping Budget

Balance as at 30 April 2024: \$26,790.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

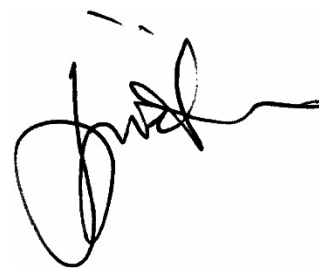
Nil.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 17 June 2024 at 4pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.09PM.

CONFIRMED



Chairperson

17 June 2024

Date

Workshop

(5.09pm to 5.39pm)

- *Charles Street Roundabout – Joanne McBride (Roading and Transport Manager) – 15 minutes*
- *Nominations for Community Service Awards – 15 minutes*
- *Members Forum*