

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY 16 APRIL 2024, AT 1PM.

PRESENT:

Councillor Blackie (Chairperson), Mayor Gordon, Councillors Cairns, Fulton, and Goldsworthy.

IN ATTENDANCE

Councillor Redmond.

J Millward (Chief Executive), W Taylor (Manager Building Unit), H Downie (Senior Advisor Strategy and Programme), S Binder (Senior Transportation Engineer) via Teams, M Bacon (Development Planning Manager) and K Rabe (Governance Adviser).

There was no public in attendance.

1 APOLOGIES

Moved: Councillor Blackie

Seconded: Mayor Gordon

THAT an apology for absence be received and sustained from Deputy Mayor Atkinson.

CARRIED

2 CONFLICTS OF INTEREST

No conflicts of interest were declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the District Planning and Regulation Committee held on Tuesday 20 February 2024

Moved: Councillor Cairns

Seconded: Councillor Fulton

THAT the District Planning and Regulation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the District Planning and Regulation Committee, held on 20 February 2024, as a true and accurate record.

CARRIED

3.2 Matters arising (From Minutes)

- Query regarding the status of the flags in Kaiapoi which was mentioned at the previous meeting. Councillor Cairns noted that this matter had not yet been dealt with however he would follow up.
- Query regarding the charging for staff time when dealing with official information requests. J Millward noted that this was being dealt with through the Long Term Plan process and there was a proposal that any information requests that took over an hour would possibly be charged.

3.3 **Notes of the workshop of the District Planning and Regulation Committee held on Tuesday 20 February 2024**

Moved: Councillor Blackie

Seconded: Councillor Goldsworthy

THAT the District Planning and Regulation Committee:

- (a) **Receives** the circulated notes of the workshop of the District Planning and Regulation Committee, held on 20 February 2024.

CARRIED

3.4 **Notes of the workshop of the District Planning and Regulation Committee held on Tuesday 19 March 2024**

Moved: Councillor Blackie

Seconded: Councillor Goldsworthy

THAT the District Planning and Regulation Committee:

- (a) **Receives** the circulated notes of the workshop of the District Planning and Regulation Committee, held on 19 March 2024.

CARRIED

4 DEPUTATIONS

Nil.

5 REPORTS

5.1 **Parking Restrictions at 11 Blake Street – H Downie (Senior Advisor Strategy and Programme) and S Binder (Senior Transportation Engineer)**

S Binder via Teams and H Downie were in attendance to present the report which requested approval for P120 parking restrictions for the new public parking supply to be formed at 11 Blake Street in the Rangiora town centre which included a new mobility park and loading zone.

Mayor Gordon asked for an update on the broader parking strategy for the Rangiora town centre. H Downie replied that there were several streams of work being undertaken and the current budget was being utilised to review specific data relating to parking supply and demand. During 2024 there would be significant engagement with the public on parking and once feedback had been collated elected member workshops would be set up to progress this matter further. Staff were also reminded that currently the North Canterbury Minibus Trust vehicles used the Blake Street gravel lot for parking their buses.

Councillor Cairns noted that staff parked in the surrounding residential streets and queried if restricted parking was likely to extend further into the residential area in the future. H Downie stated she was unsure what would happen in the future however acknowledged that the matter was raised occasionally by residents. It depended on the outcome of the feedback received and the data gathered during the review.

Councillor Fulton queried if there was any data on the trends and usage of the current P120 parking. H Downie replied that the parking was monitored and the information was available and she could circulate the figures to Councillors who were interested.

Councillor Goldsworthy queried if different areas/roads and buildings were ranked and H Downie replied that data was not building specific however Blake Street parking would be considered as one of the more utilised areas especially during peak times.

Councillor Blackie noted that the report stated that there were no sustainability and climate change impacts relating to this report and stated that anytime tarmac and cement were used he would expect there was an impact and reminded staff to consider this aspect when writing

reports. H Downie stated that currently the temporary carpark was gravel therefore there was little change to the impact to sustainability, however she took the Councillors point and would remind staff to take more care with future reports.

Councillor Blackie also raised the Waimakariri Public Art Trust's concern regarding to the mural on a nearby wall which was currently obscured by bins and a fence and requested staff to see if access to the mural could be improved when the full parking plan was developed in the future.

Moved: Mayor Gordon

Seconded: Councillor Goldsworthy

THAT the District Planning and Regulation Committee:

- (a) **Receives** Report No. 240325046821.
- (b) **Approves** the application of a P120 restriction to the sixteen new general public parking spaces to be created at 11 Blake Street, together with one mobility park and one loading zone.
- (c) **Approves** the parking schedule being updated to reflect the additions contained in recommendation (b).
- (d) **Notes** that the Rangiora-Ashley Community Board approved the Rangiora North of High Street Laneway Concept Plan, which includes the formation of public parking at 11 Blake Street, in December 2023, and Council approved the utilisation of budget to fund its implementation in February 2024.
- (e) **Notes** that the contract to construct the new carpark has recently been awarded and construction timeframes are currently being coordinated with the ongoing nearby development works, and property purchase finalisation.

CARRIED

Mayor Gordon stated he looked forward to seeing the benefit of the new building at 190 High Street and the clean up and utilisation of the area now to become a formalised car park. He believed that understanding of the town centre master plan was critical in developing a vibrant, well utilised and beautiful town.

Councillor Goldsworthy concurred and noted he was pleased to see the formalisation of the carpark.

6 CORRESPONDENCE

Nil.

7 PORTFOLIO UPDATES

7.1 District Planning – Councillor Tim Fulton

- Hearing Streams 8 (subdivision), 9A (Industrial), 11 and 11A (designations) were completed Monday 15 April 2024. Submitters that attended included some of the submitters who had consents that crossed over the notification of the operative and proposed plan.
- Remaining hearings are Rezoning across the five sub-streams:
 - Oxford, Commercial, Pegasus on the week of 4 June 2024.
 - Rural Rezoning on the week of 17 June 2024.
 - Rural Residential on the week of 24 June 2024.
 - Rolleston Industrial on the week of 1 July 2024.
 - Residential Zoning on the weeks of 15 July and 29 July 2024.
- Our last hearing would be Stream 7 (MDRS and Ecosystems and Indigenous Biodiversity). These were planned to end on 23 August 2024.

- The programme was generally on track however the Commissioners, Council and submitters have had to respond to quite a number of changes through the hearings programme which would need to be worked through before the hearings panels made their recommendations to Council.

7.2 **Civil Defence and Regulation – Councillor Jason Goldsworthy**

Civil Defence

- Ru Whenua AF8 workshop was used to test and feed into a bigger exercise later in the year for Wellington, constructive feedback was received. Staff got the opportunity to challenge the Regional Office on its assumptions.
- Volunteer exercise was a success and worthwhile. It was Dean's first exercise in the district with a few learnings such as low tide was not a great time for portable pump practice.
- Waimakariri District Council were able to send support to the West Coast which was a shining example of the community solving community adversity. They did not operate exactly the same as the Waimakariri District Council hubs but it was a similar concept.

Regulation

- The Building Unit was tracking well and were currently processing quicker than the previous year's average. Achieving consistently 75% under the 15 days target since November 2023.
- Working through Feedback on the building consents review was due to be completed on the 7 of August 2024. Areas of feedback being covered are competition and self-certification product substitution.
- Environmental Services', unintended benefit of 'in housing' food safety had resulted in an increased level of service which allowed start-ups to be transferred in-house to enquire what was needed to meet compliance. The team was catching up on work left from the contractor.
- Continuing the good work which focused mainly on education and a solutions-based approach in all they did.

7.3 **Business, Promotion and Town Centres – Councillor Brent Cairns**

- A review of Easter trading hours for the district was last conducted in 2017. Following calls and discussions from retailers, staff were going to conduct a briefing, however a Private Members bill regarding Easter Trading has been drawn and as such staff dealing with this issue are stepping back, awaiting the govt decision.
- The Community funded camera project in Sovereign Palms has now been completed with the last of the cameras now installed. A few issues with sighting some of the cameras on poles, signage was going to be sorted via North Canterbury Neighbourhood Support however Police had arranged that now. Pegasus residents with 36 donors had raised over \$11K, with the first of the cameras installed. There had been a couple of resident complaints, those had been dealt with by Waimakariri District Council staff and the Pegasus Residents Group. They related to privacy and concern about surveillance.

Events:

- Belinda Topp of Ideal Events ran a really good event in Victoria Park. She planed to hold a number of events throughout the year and thanked the local real estate sponsorship. She was looking to expand into additional events as she saw opportunities in the Rangiora events space.
- Saturday 20 April 2024 there would be three events: Back to Basics in Rangiora, Growing Your Garden for Birds in Woodend and RiverSong event on the banks of the Kaiapoi River.

- Karl and Sarah had taken over the events that were previously run by All Together Kaiapoi and it was really heartening to see how they planned to build on those successful events. They were looking to expand Matariki to be over a number of days, looking to work with/involve the local schools etc. Riversong was a new event and the plans for this event next year (if this weekend's event was successful) would expand and be even larger and better.
- Kaiapoi Promotions Association had a brain storming session to see what events they could/would deliver over the coming years.
- Rangiora Promotions had conducted a review of its Why and Purpose and in May 2024 Oxford Promotions would conduct a similar review.
- Huria Reserve in Kaiapoi was progressing well with huge amount of plantings carried out, Honda Forest was a very popular place for people to visit. Huria Reserve will, in time, become an important location, particularly the carving facility and educational part of this project bringing more visitors to the district. These locations could be woven into promotions and future events.
- The Promotions working group were working on building a calendar of district events. This was a large task as there were so many, with many event coordinators. Looking to categorize each event as to its size and importance to the district.
- At recent Access group meeting, members spoke about issues of the length of time that vehicles could park in mobility parks and there seemed to be some confusion. Members also raised issues with the size and location of **some** mobility parks which were felt not to be fit for purpose in public spaces along with in private parks. Working with staff to get some clarity on these issues.
- Hunnibell Lane in Rangiora - looking at being completed sometime around July 2024, this was to coincide with the opening of the new building.
- Kaiapoi and the district were being positively highlighted by Lee and Luke, a Kaiapoi Mother and son team, competing on TVNZ "My Kitchen Rules" cooking program. Last Tuesday they cooked for the rest of the participants and are currently leading the competition. The show featured portions of Kaiapoi which was really good.
- New Zealand Motor Camp Association park, rated as the fourth most popular park in New Zealand. We heard that people are struggling to fit into the park as at times it's so full and some are saying, because the park is so full they go to alternate locations. Discussions are ongoing.
- Kaiapoi Community Services in recent talks, have said they had 280 regular clients of those 33 were transient, living in vehicles. Last year the number was 18 and this is just in Kaiapoi.

8 **QUESTIONS UNDER STANDING ORDERS**

Nil.

9 **URGENT GENERAL BUSINESS**

Nil.

10 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Councillor Blackie

Seconded: Councillor Cairns

That the public be excluded from the following parts of the proceedings of this meeting:

10.1 Public Excluded minutes of 19 February 2024.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
10.1	Confirmation of Public Excluded Minutes of District Planning and Regulation Committee meeting of 20 February 2024	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations, as per LGOIMA Section 7 (2)(i).

CARRIED

CLOSED MEETING

The public excluded portion of the meeting commenced at 1.34pm and concluded at 1.36pm.

OPEN MEETING

Recommendation to resume Open Meeting

Moved: Councillor Blackie

Seconded: Councillor Fulton

THAT open meeting resumes and the business discussed with the public excluded remains public excluded unless otherwise resolved in the individual resolutions.

CARRIED

NEXT MEETING

The next meeting of the District Planning and Regulation Committee will be held on 28 May 2024.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 1.36PM.

CONFIRMED

Councillor T Fulton

28 May 2024

Date