

**MINUTES OF THE RANIGORA AIRFIELD ADVISORY GROUP TEAMS MEETING****5.30pm on Wednesday 27<sup>th</sup> April 2022****PRESENT**

- Grant Reburn (WDC)
- Grant MacLeod (WDC)
- Joan Ward (Councillor)
- Paul Williams (Councillor)
- Dave Harnett
- Scott James
- Keith Vallance
- Steve Noad (Chair)
- Helen Leslie (WDC, Note taker)
- John Dugdale
- Bruce Drake
- Buzz Harvey

**WELCOME**

- Steve Noad opened the meeting at 5.30pm

Item#		
1.	<b>APOLOGIES</b>	
	<ul style="list-style-type: none"> <li>• Doug Anderson</li> <li>• Rob Kitto</li> </ul>	
2.	<b>CONFIRMATION OF MINUTES dated Wednesday, 23<sup>rd</sup> March 2022</b>	
	<b>Moved:</b> Joan Ward	
	<b>Seconded:</b> Keith Vallance	
3.	<b>MATTERS ARISING</b>	
	<ul style="list-style-type: none"> <li>• Re Taxi way concern. Confirmed that it was the taxiways onto 07 that was the concern. Since then Steve and Grant MacLeod has driven over those with Ross Sparks from CAC and following that Steve and Grant will head out to West Melton in the next couple of weeks to look at some improvements they are looking at out there.</li> <li>• Lease update – Grant was hoping to have out, have a meeting tomorrow to sign off and then will organise a workshop for the group to go over. Sent to Mike Groome to get his operator perspective and he did come back with some good feedback which has been included.</li> </ul>	
	<b>Action/s</b>	<b>Who?</b>
4.	<b>MAINTENANCE</b>	
	<ul style="list-style-type: none"> <li>• Over the weekend had a call from Canterbury Aero Club re a leaking fuel nozzle and got onto BP who rectified immediately.</li> <li>• Taxi way signs going in this Friday. 2 x signs at the end of each taxiway to indicate end of taxiway as per current AIP landing plate. Taxiway effectively ends by sewerage area beside CRAC club and the other end is just short of the southerly runway. Black and yellow signs that say Taxiway Ends Here. May need to move western end one once things sorted there.</li> <li>• Runway work, good strike on new part of 07 25 runway. Have had fertilised previously, marker boards moved from southern side of runway to the edge of the active part to try to indicate where the runway is. Should get a lot more grass in the next few weeks. Chris Pennell came and did a temperature test today and it is still 12.5degrees but we do need a shower of rain.</li> <li>• Questioned is there any movement on getting displaced thresholds redone. No, but discovered today that neither end measures up correctly. Will measure tomorrow to check, may have been moved overtime by contractors. Still required with trees gone, still advisable.</li> <li>• Delineation lines sprayed and some mowing done last week.</li> <li>• Another call re a broken window, mower related. Will be replaced by Delta, Contractor. When the contractor came to repair they said that it was hangar 70, it is time to have hangars numbered for identification and an H&amp;S point of view. Questions – what is the status of being recognised as a road. Grant answer – not ideal to be designated as a road but can be named</li> </ul>	

	<p>as a park road and do a numbering system form that. Still to be resolved. Council need to front foot this. Site numbers best and have a sign board showing hangars and numbers for identification. Encourage hangar owners to put numbers on to get it started. Perhaps 300mm square to be uniform. Put in next newsletter. Grant to get a photo of Steve's hangar number and include info in next newsletter.</p> <ul style="list-style-type: none"> <li>Road maintenance discussed with Steve, agreed with Sicon (now Corde) that it would be every couple of months. Put on regular maintenance programme? We have filled a few potholes since last meeting.</li> <li>Note that this is Grant Reburn's last meeting with us as he is leaving Council and want to acknowledge all his work at the Airfield.</li> </ul>				
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<b>5.</b>	<p><b>HEALTH &amp; SAFETY</b></p> <ul style="list-style-type: none"> <li>3 reports this month of unacceptable behaviour causing reports to be sent to CAA. 2 were aircrafts landing on the closed runway, in one instance did circuits and left 2<sup>nd</sup> one landed and then taxied out and took off, came back a couple of days later and was very apologetic. Believe they read their Notams and can't understand how they didn't see the cones or the white crosses. Unusual one was where an aircraft took off on the taxiway and then did a low level turn to the left. Absolutely no radio calls from him departing or subsequently coming back and doing circuits on the correct portion of the runway or returning from the west. This is disturbing as he either not on right channel or unserviceable radio or avoiding call to avoid landing fees. Will email Grant Reburn tomorrow with registration to send landing fee for that day. Was a local hangar owner and operator and a member of a club on the field, need to advise safety officer of the club. Noted that club safety officer only responsible for CRAC aircraft and club events so someone flying their own aircraft should come under the Airfield Safety Officer. Grant MacLeod and Steve to talk further over this.</li> </ul>				
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<b>6.</b>	<p><b>NOISE COMPLAINTS</b></p> <p>Complaint received from a neighbouring land owner, process was followed and outcome resolved</p>				
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<b>7.</b>	<p><b>GENERAL</b></p> <ul style="list-style-type: none"> <li><b>Safety Officer</b> Signed off and hoping to make an offer within next 10 days.</li> <li><b>Operational contact</b> Note that with Grant Reburn leaving for operational matters please email <a href="mailto:greenspace.unit@wmk.govt.nz">greenspace.unit@wmk.govt.nz</a></li> <li><b>Report from Mike Groome</b> Expecting to have but assured will receive by Monday</li> <li>Daniel Smith moving forward with his plans.</li> <li>Joan asked do we know who purchased 80 Priors Road? Unknown at this stage. Joan expressed that she would like to have the Council purchase that land for the Airfield to safeguard for the future. Could talk to planning team re restrictions as to where the designation lies.</li> </ul>				
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**Meeting closed at 5.56pm**

**Next meeting to be held 01 June 2022**

# Rangiora Airfield Update

## March 2022



**This is an update for Rangiora Airfield users on items of interest and information.**

We welcome any feedback on topics in this update or ways you think we could improve our communication with you. Let us know by emailing [office@wmk.govt.nz](mailto:office@wmk.govt.nz), with the subject line: Rangiora Airfield Newsletter.

### **Airfield projects are being considered as part of the Draft Annual Plan**

Several projects have been proposed for inclusion in the Draft Annual Plan that will benefit the airfield. These include an improved water system, as the airfield is now considered a public supply, and looking at how we secure the airfield and the gates that are currently in place. As noted in the December newsletter, any gate work will be communicated with the Advisory Group and hangar lessees as well. If you would like to make a submission to the Draft Annual Plan, please visit [waimakariri.govt.nz/LetsTalk](http://waimakariri.govt.nz/LetsTalk).

### **Baseline lease update to be completed shortly**

We appreciate it's taking time to produce the new baseline lease, this is expected to be completed shortly so we can begin to engage with hangar owners as they come up for renewal. You can find out more about the lease update proposal in the December 2021 edition of the Rangiora Airfield Update Newsletter on Council's website at [waimakariri.govt.nz/rangiora-airfield/rangiora-airfield-information](http://waimakariri.govt.nz/rangiora-airfield/rangiora-airfield-information).

### **Runway reseeding trials have been successful**

Over the past season Council has been working with Chris Pennell to look at an alternative grass solution to the current runway. This trial has shown Chris how best to reseed the runway with the trial plots he has cultivated. Work on transferring these findings will begin in the coming weeks with some preparation work already underway. More updates will be sent out as this progresses, but if you have any questions in the interim please email [greenspace.unit@wmk.govt.nz](mailto:greenspace.unit@wmk.govt.nz).

*Please turn over*

## Civil Aviation Authority to recommend Rangiora Airfield become Qualifying Certificate compliant

In February, the Director of the Civil Aviation Authority (CAA) sent representatives to Rangiora Airfield following several incidents that had been reported to them. This alongside an increase in movements beyond the 40,000 mark has meant the airfield is firmly in the mind of the CAA. This follows a nationwide push from the CAA to look more closely at non-certified aerodromes with the consideration they could be subject to the CAA Part 139 Qualifying Certificate process.

CAA has been in communication with Waimakariri District Council since this visit indicating that they are going to recommend that Rangiora Airfield become Part 139 compliant.

The decision to operate as a non-certified aerodrome was made years ago as Rangiora Airfield did not meet the trigger points under Part 139. In saying this, CAA officials could decide at any time to carry out an inspection of the aerodrome and its operations. If problems are found they are able to issue a finding.

There are numerous reasons why a Part 139 Certificate could be required and Rangiora has met more than one of these criteria. The CAA explained that a Part 139 process can be triggered by:

- (a) High number of movements per year (Rangiora has 40,000+)
- (b) The complexity of airfield operations (Rangiora has helicopter operations including training; GA operations including training; Ultralights including training; trikes including training)
- (c) Number of incidents being brought to CAA's attention
- (d) Airfield security.

This has given us a lot to consider and experts will need to be called in to complete an aeronautical and operational study. There will most likely be changes to the way Rangiora aerodrome operates.

We will continue to keep you up to date on this process as it progresses and we find out more. If you do wish to be part of any communications on this via email please send us your preferred method of contact to: [greenspace.unit@wmk.govt.nz](mailto:greenspace.unit@wmk.govt.nz).

Find out more at [waimakariri.govt.nz](http://waimakariri.govt.nz)