

MINUTES OF A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 18 JULY 2023 AT 9AM.

PRESENT

Councillors R Brine, P Redmond, J Ward, P Williams and Mayor D Gordon.

IN ATTENDANCE

Councillors B Cairns and T Fulton.

G Cleary (General Manager Utilities and Roading), J McBride (Roading and Transport Manager), K Simpson (3 Waters Manager), R Kerr (Stimulus Programme Delivery Manager), J Recker (Stormwater and Waterways Manager) and E Stubbs (Governance Support Officer).

ELECTION OF CHAIRPERSON

G Cleary opened the meeting and called for nominations for Acting Chair.

Moved: Councillor P Williams Seconded: Councillor Ward

THAT Councillor R Brine be nominated as Acting Chair.

CARRIED

1 APOLOGIES

Moved: Councillor Redmond Seconded: Councillor Ward

THAT an apology of absence be accepted from Councillor N Mealings.

CARRIED

2 CONFLICTS OF INTEREST

Councillor Williams wished it to be recorded that he was a resident of River Road and would be abstaining from the vote on Item 8.1.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Utilities and Roading Committee held on Tuesday 20 June 2023.

Moved: Councillor Redmond Seconded: Councillor Williams

THAT the Utilities and Roading Committee:

(a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roading Committee held on 20 June 2023, as a true and accurate record.

CARRIED

3.2 Matters arising (From Minutes)

There were no matters arising from the minutes.

3.3 Notes of the workshop of the Utilities and Roading Committee held on Tuesday 20 June 2023.

Moved: Mayor Gordon Seconded: Councillor Williams

THAT the Utilities and Roothing Committee:

- (a) **Receives** the circulated notes of the workshop of the Utilities and Roothing Committee held on 20 June 2023.

CARRIED

4 **DEPUTATION/PRESENTATIONS**

Nil.

5 **REPORTS**

5.1 **Stimulus Programme Close Out Report – Rob Kerr (Stimulus Programme Delivery Manager)**

R Kerr advised the report provided a close out summary of the completed Stimulus Programme of works. The programme spent \$8.02 million granted from the Crown to upgrade three waters infrastructure as part of the three waters reform process. The Council also spent a further \$2.29 million from the Council on the program. The total cost had increased from \$10.35 million to \$10.92 million with increases at Tuahiwi sewer works and Loburn Lea.

The funding had delivered ten physical works projects and five investigation projects. The majority was internally managed which was a phenomenal effort by staff. The benefits of the program were outlined in the report, of note was it had allowed resolution of long-standing issues for some small schemes that had not been in a position to afford the necessary works due to a small rating base.

Councillor Redmond commented that there was a typo in paragraph 5.2, and R Kerr agreed that Te Ngāi Tūāhuriri hapū had been interested in the program and the partnership had worked well.

Councillor Cairns referred to the sewer extension in Tuahiwi allowing for future development of Maori owned land and asked the extent of development that it would support. R Kerr explained he did not have information on numbers, however the work resolved existing constraints and setup the system for future development.

Moved: Councillor Williams

Seconded: Councillor Redmond

THAT the Utilities and Roothing Committee:

- (a) **Receives** Report No. 230324040945.
- (b) **Acknowledges** the successful completion of the Three Waters Stimulus Programme of works.
- (c) **Circulates** this report to all Community Boards for information.

CARRIED

Councillor Williams commented it was good to see the completion of the work. It had solved a number of problems.

Councillor Redmond commented it was a very good report, clear and concise. He congratulated the team for completing the work on time and on budget which was a good achievement at a difficult time.

Councillor Ward reiterated her sincere thanks for the work. She believed the delivery had been well balanced.

G Cleary and the Mayor thanked R Kerr for the significant contribution he had made to Council over the past 2 years in particular leading a number of large projects.

5.2 Zone Implementation Programme Addendum Capital Works Programme – 2023-24 – Sophie Allen (Water Environment Advisor)

S Allen introduced the report which detailed the proposed 2023-24 Council capital expenditure work programme, based on the Zone Implementation Programme Addendum (ZIPA) recommendations. The projects included fish passage improvements, biodiversity and amenity improvements, terrestrial planting, improvement to inanga spawning areas, and improvements for a recreation esplanade strip.

Councillor Williams asked if staff had liaised with the drainage team regarding planting and the ability to get diggers and other machinery in to clear drains as necessary. He provided examples where planting had prevented machinery access. S Allen explained that the planting sites were part of a continuous planting projects and were not new areas. Planting was carried out in consultation with drainage staff and ECan engineers. She asked that Councillors advise her of where planting had created difficulties. The inanga spawning area planting was complimentary to the other work being completed on McIntosh Drain.

Councillor Fulton referenced the use of planting to shade areas preventing the need for mechanical excavation of a stream bank. S Allen replied that staff did look for sites that would be suitable for self-management.

Councillor Fulton asked where members of the public could be directed for funding for planting natives. S Allen advised that the Waimakariri Zone Committee had funds for projects and the Council had some funds, for example the Cam River.

Moved: Councillor Williams

Seconded: Councillor Redmond

THAT the Utilities and Roading Committee:

- (a) **Receives** report No. 230623094211.
- (b) **Approves** the proposed 2023-24 Waimakariri District Council capital expenditure work programme, based on the Zone Implementation Programme Addendum (ZIPA) recommendations.
- (c) **Requests** staff liaise with the drainage team prior to planting to ensure machinery access is maintained for mechanical drain clearance.
- (d) **Circulates** this report to all Community Boards, WDC-Rūnanga liaison meeting and the Waimakariri Water Zone Committee for their information.

CARRIED

Councillor Williams commented it was a good report and noted the importance of access to allow for drain clearance.

6 CORRESPONDENCE

Nil.

7 PORTFOLIO UPDATES

7.1 Roading – Councillor Philip Redmond

- Continuing joint road inspection with Corde.
- Flood metalling from July 22 event was completed, was ongoing issues grading frequency.
- Attended tour of gravel road network with roading staff member – overall network not too bad, there were some areas that obvious maintenance was required. It was good to see work happening and heading in the right direction.

- Work continuing on Transport Choices Programme including meeting with Kiwirail regarding rail corridor safety assessments, noted update circulated by Don Young.
- Tuahiwi gritted path construction - final tidy-up underway.
- Preparation for Speed Management Plan workshop as part of the upcoming AllBoards briefing.
- Project Delivery unit were closing out the last of items for 2022/23 and about to start survey design for 2023/24.
- The new roundabout construction at Kippenberger Avenue/ McPhail Avenue was underway.
- Footpath renewals were underway in Park Avenue, Oxford.
- A further 4400 m³ metal to be placed on 11 roads.
- Lees Valley would receive remetalling in July.
- Ice gritting was continuing.
- Footpath inspections had been completed in Morecroft, Kaiapoi looking at tree root damage issues.
- Winter driving advertising was underway.
- Ice scrapers and window cloths were available at service centres.
- Consultation on Transport Choices funding remained on hold until issues were resolved.
- Road Reserve Management Policy had planned consultation the following month.

Councillor Cairns asked when the Morcroft trip hazard program was planned to occur. J McBride advised that grinding would be underway this week, the larger sections that required replacement would follow.

7.2 Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) – Councillor Paul Williams

- Noted work on Mandeville Resurgence and workshop.
- Better off Funding – staff were investigating options including tree removal in drains.
- Had attended a number of Drainage Advisory Board meetings, it was the happiest he had seen groups.

7.3 Solid Waste– Councillor Robbie Brine

- Solid Waste staff visited the Selwyn Districts' new education facility at their transfer facility coming away with good ideas for the new facility.
- Council had been approached by Christchurch City Council regarding a regional facility for kerbside organics – the Council was supportive of this proposal.
- Currently the Burwood organics treatment facility could still accept Waimakariri organics however staff were looking at options in case public pressure forced closure of the facility.
- The Draft Waste Assessment had been received and would be brought to the August meeting.
- The initial assessment of non-financial KPIs were looking positive for the last financial year including meeting landfill reduction and diversion increase targets being met. The final quarter had seen an improvement in kerbside collection services.
- Collection drivers were using their 'Contamination App' to let staff know of issues while doing collection rounds. The photos were good evidence for why collections had not been made.
- Kerbside recycling audit statistics: 834 contaminated, 269 letter sent after second contamination, 155 bins identified for removal after third contamination and 124 bins removed. 13 bins had been returned
- Staff were working a number of projects to improve signage around site and advertising campaigns to address ongoing issues such as common items in recycling bins that should not be there.

Councillor Williams asked if a Solid Waste meeting was planned and Councillor Brine advised staff were currently organising.

7.4 Transport – Mayor Dan Gordon

- From a regional transport perspective, were still awaiting the Government Policy Statement to be announced. Was frustrating as much work relied on that.
- Noted some Councils used the Infrastructure Fund Levy for roading projects and had requested staff look into this option to see some projects such as Skewbridge be completed.

8 MATTERS REFERRED FROM RANGIORA-ASHLEY COMMUNITY BOARD

8.1 River Road Upgrade – Approval of Scheme Design

J McBride introduced the reporting noting early engagement had been undertaken with the main feedback being around the need for on-street parking. Further development of the scheme design had made it clear that there was insufficient budget for the full length.

J McBride advised that the report had been taken to the Rangiora-Ashley Community Board to seek endorsement of the scheme design. The Board had considered the report and determined that Option 2 – to upgrade the southern side of River Road for the full urban length was more appropriate than the staff recommendation for Option 3 – to upgrade from Riverview Road to No.61 River Road (an updated recommendation was tabled). J McBride advised that Option 2 required additional budget of \$175,000 taking the total to \$700,000. This would require a roading rates increase of 0.11% and overall 0.02%. Current advice from Waka Kotahi was that the National Land Transport Fund was fully allocated and there was no ability to secure additional. If there as underspend staff could put in an application at that time.

At the Community Board meeting there had been questions around property connections to the sewer. J McBride advised that sewer connections would extend beyond the path and there would be information on sewer connections in the consultation.

Councillor Redmond asked about cost savings if the full urban length was completed at one time. J McBride advised yes, there would definitely be cost savings if completed at one time. The staff recommendation had been made in order that the work would fit within the budget allocated. G Cleary agreed that from a staff point of view it made sense to complete in full. There was currently a deficiency in level of service in that location, now with the dog park, 'park n ride' and health facilities there was a lot more activity.

Councillor Williams thanked staff for responding to questions around sewer connections. As he lived on the road he was aware of concerns regarding the width of the road considering the presence of buses and need for parking. Some residents had suggested that the current width of the path was adequate and did not need to be increased at the expense of road width and parking. J McBride advised that in terms of a shared path, the minimum recommended width was 2.5m compared to the current width of 1.8m. The reason that this funding had been approved by Waka Kotahi was to assist other modes of transport therefore if the path was not widened, it would not be providing the facilities to meet requirements for funding. The grass berm allowed parked cars to not impede on the path with people entering and exiting cars.

Councillor Williams noted item 4.7 – that 'the Management Team had reviewed the report and supported the recommendations' and queried the process and due diligence of the Management Team as the recommendation in the report was now different to what was presented by staff. G Cleary explained that the Management Team had given the report a lot of consideration and scrutiny. Any situation like this posed challenges weighing up a constrained budget with the best outcome for the project. The process was that the Management Team reviewed the report and recommendations before it went to the Community Board, and it was then the Community Board who gave the recommendation to

the Committee and the Community Board could change the recommendation at their discretion. It was not uncommon for Community Board's to change recommendations to Committees or Council. The updated recommendation from the Community Board should have been provided in the agenda however that had been a matter of timing.

Mayor Gordon supported concerns regarding timing, the Community Board meeting had been held the Wednesday prior to the meeting and the Committee agenda should have been updated. He asked if staff supported the recommendation proposed by the Board. J McBride and G Cleary agreed that it made sense in terms of efficiency to complete the work at one time.

Mayor Gordon requested clarification on areas that would be tidied up by the work, particularly areas of informal parking that required shingling, he suggested that as an important entrance to Rangiora it should be improved.

Councillor Fulton noted the cost escalation and asked what changes meant there was not budget to complete the full length. J McBride advised that in terms of street lighting that had been an oversight. Staff did look ahead and provide cost estimate for projects in the National Land Transport Programme. Cost fluctuations were something they tried to manage. Councillor Fulton asked if contingencies were included and J McBride advised that they did have a 20% contingency however cost escalations were at 22% and that was before detailed design.

Councillor Redmond referred to the parking bay closest to Ashley Street was it five parks as in the report or the six in the map. J McBride clarified it was five.

Councillor Ward requested clarification on the budget and J McBride advised that the recommendation included a request to Council for additional budget of \$175,000.

Moved: Councillor Ward Seconded: Mayor Gordon

THAT the Utilities and Roading Committee:

- (a) **Approves** the River Road Upgrade Scheme Design (as per Trim No. 230412051155).
- (b) **Endorses** proceeding with Option Two – Upgrading the southern side of River Road for the full urban length, between Ashley Street, and the western boundary of no. 61 River Road, subject to additional funding being approved;
- (c) **Notes** this option has an estimated construction cost of \$700,000, which results in a budget shortfall of \$175,000;
- (d) **Approves** the installation of no stopping restrictions a as per the following table.

Town	Street Name	Side of Road	Location	Length (m)
Rangiora	River Road	South	Ashley Street to Riverview Road	175
Rangiora	River Road	South	Riverview Road to Cones Road	285
Rangiora	Riverview Road	East	River Road going South	10

Rangiora	Riverview Road	West	River Road going South	10
Rangiora	River Road	North	Both sides of each Park and Ride entranceway	18

- (e) **Notes** that there is currently no formal on-street parking on River Road, and that there is a lack of on-street parking. It is noted that the residential land use on the southern side of the road, with the addition of community facilities and recreational areas on the northern side of the road has created more parking demand in the area. The creation of formalised parking areas therefore fits with the surrounding land use.
- (f) **Notes** that staff will proceed to detailed design and tender stage following approval of the Scheme Design.
- (g) **Notes** that the recommended option has been through an independent Road Safety Audit and any changes to the design have been completed.
- (h) **Notes** that a budget of \$40,000 was available in 2022/23 for design and \$485,000 is available in 2023/24 to complete this first stage of the work. The budget is therefore \$525,000 across both years.

AND

THAT the Utilities and Roothing Committee recommends:

THAT the Council:

- (a) **Approves** additional budget of \$175,000 to allow the full upgrade to be complete on the south side of River Road from Ashley Street to Cones Rd;
- (b) **Notes** this option has an estimated construction cost of \$700,000;
- (c) **Notes** that this will be unsubsidised budget funded from the Roothing Strategic account which is loan funded. The rates impact in the 20223/24 Annual Plan year would be a 0.11% increase on the Roothing rate and a 0.02% increase overall on rates.

CARRIED

Councillor Williams abstain

Councillor Ward advised the recommendation to upgrade the full urban length had been unanimous from the Board where there had been very good discussion. Whether the extra \$175,000 was loan or rates funded, the benefit of completing the whole project at one time had been clear.

Mayor Gordon agreed with the Community Board, the job needed to be done once and done right. He understood staff were trying to ensure savings however this area was well used and it was important to get it looking right. As an important entrance, the area on the northern side also needed treatment so it did not deteriorate and look untidy. During large events at the A&P Showgrounds the area was also regularly parked in. He hoped pricing would could back as competitive.

9 MATTERS REFERRED FROM KAIAPOI-TUAHIWI COMMUNITY BOARD

9.1 Request Approval of No-Stopping Restrictions in Heywards Road

The Chair advised this item was withdrawn prior to the meeting.

10 QUESTIONS UNDER STANDING ORDERS

Nil.

11 URGENT GENERAL BUSINESS

Nil.

12 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Councillor Brine

Seconded: Councillor Ward

1. That the public be excluded from the following parts of the proceedings of this meeting:

Item 12.1 Public Excluded Minutes Utilities and Roothing Committee meeting
20 June 2023

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Meeting Item No. and subject	Reason for excluding the public	Grounds for excluding the public-
12.1 Public Excluded Minutes Utilities and Roothing Committee meeting 20 June 2023	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s 7(2)(a)).

CARRIED

CLOSED MEETING

The public excluded portion of the meeting commenced at 10.05am and concluded at 10.06am.

OPEN MEETING

Moved: Councillor Brine

Seconded: Councillor Redmond

THAT open meeting resumes and the business discussed with the public excluded remains public excluded.

CARRIED

NEXT MEETING

The next meeting of the Utilities and Roading Committee will be held on Tuesday 15 August 2023 at 9am.

Workshop

- Mandeville Resurgence Drop-in Session Advertising Strategy – *Jason Recker (Stormwater and Waterways Manager) 45mins*

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 10.06AM.

CONFIRMED



Chairperson

15 August 2023
