

## WAIMAKARIRI DISTRICT COUNCIL

### MINUTES OF THE MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 19 SEPTEMBER 2023, AT 2.03PM.

#### PRESENT:

Councillor Blackie (Chairperson), Deputy Mayor Atkinson, Councillors Cairns (via Teams), Fulton and Goldsworthy.

#### IN ATTENDANCE

Councillor Redmond.

J Millward (Chief Executive), K LaValley (General Manager Planning, Regulation and Environment), S Hart (General Manager Strategy, Engagement and Economic Development), G Maxwell (Senior Advisor, Business and Centres), I Carstens (Team Leader Resource Consents), B Charlton (Environmental Services Manager), and A Connor (Governance Support Officer).

#### **1 APOLOGIES**

There were no apologies.

#### **2 CONFLICTS OF INTEREST**

Deputy Mayor Atkinson noted he would sit back from the table during item 5.1 due his role in the District Plan Hearings and this item dealt with heritage, which was included in the District Plan.

#### **3 CONFIRMATION OF MINUTES**

##### **3.1 Minutes of the meeting of the District Planning and Regulation Committee held on Tuesday 21 March 2023**

Moved: Deputy Mayor Atkinson

Seconded: Councillor Fulton

**THAT** the District Planning and Regulation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the District Planning and Regulation Committee, held on 21 March 2023, as a true and accurate record.

**CARRIED**

##### **3.2 Matters arising (From Minutes)**

##### **3.3 Notes of the workshop of the District Planning and Regulation Committee held on Tuesday 15 August 2023**

Moved: Councillor Blackie

Seconded: Councillor Goldsworthy

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** the circulated notes of the workshop of the District Planning and Regulation Committee, held on 15 August 2023.

**CARRIED**

#### **4 DEPUTATIONS**

Nil.

## 5 REPORTS

### 5.1 Applications to the Heritage Fund - Recommendations of Staff – G Maxwell (Project, and Support Coordinator) and I Carstens (Team Leader Resource Consents)

G Maxwell took the report as read highlighting the current balance of the heritage fund was \$61,700 and noted if both grants were awarded the remaining balance would be \$36,700.

Councillor Fulton enquired if there were any criteria which recognised land owners who had maintained their own buildings to a useable standard prior to applying for a grant. I Carstens replied there was nothing in the District Plan however staff did try to educate those with heritage buildings. G Maxwell noted there was nothing staff could use to enforce and ensure buildings were kept to a useable standard however when assessing applications they did consider the condition of the building. Staff tried to contribute to bringing up the standard of heritage buildings in the district and did not want to encourage people to let heritage buildings get below standard.

Moved: Councillor Fulton

Seconded: Councillor Goldsworthy

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** Report No. 230718107579.
- (b) **Notes** the accumulated amount available in The Heritage Fund was currently \$61,700.
- (c) **Approves** from The Heritage Fund \$10,000 for the application received from C and L Smith for 1455 Cust Road, Cust.
- (d) **Approves** from The Heritage Fund \$15,000 for the application received from J Pearce for 57 Charles Street, Kaiapoi.

**CARRIED**

Councillor Fulton believed there was a role for Council in supporting costs for heritage buildings as it added value to the Council through tourism and heritage visits.

Councillor Goldsworthy was looking forward to seeing the view from Paris of the Weekend.

### 5.2 Annual Report to the Alcohol Regulatory and Licensing Authority 2022/2023 – B Charlton (Environmental Services Manager and District Licensing Secretary)

B Charlton took the report as read and highlighted that there were currently only five District Licensing Committee members and in the past 12 months there had been situations where it was a struggle to get the Committee together due to sickness and other factors. He sought direction from the Committee regarding the possibility of appointing more members to the District Licensing Committee.

Councillor Blackie noted District Licensing Committee members did not have to be elected members. Deputy Mayor Atkinson commented it was previously the Council's view that the District Licensing Committee be made up of elected members. B Charlton responded that he could bring the topic to a workshop prior to bringing a report to Council.

Councillor Blackie questioned if the decision to only have elected members be on the committee would affect current members who were no longer elected members. B Charlton replied it would not affect them as all Committee members were commissioners which held a five year term.

Councillor Redmond felt five members was not unworkable as there were not many applications received and having more members meant less opportunity for members to sit on a panel. It would require many more applications to make this a variable option. B Charlton clarified there were many applications received however, not many were opposed. With the recent change to the rules and regulations which allowed anyone in the country could object an application as opposed to only those within 1km radius of an establishment.

Moved: Councillor A Blackie

Seconded: Councillor J Goldsworthy

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** Report No. 230814123599.
- (b) **Approves** the attached 2022/23 Report to the Alcohol Regulatory Licensing Authority (ARLA) (Trim: 230814123621).
- (c) **Circulates** a copy of this report to all the Community Boards for information, which included the Annual Report to Alcohol Regulator and Licensing Authority (ARLA), the annual survey to ARLA and the full list of On, Off and Club Licences to 30 June 2023 (also to ARLA).

**CARRIED**

Deputy Mayor Atkinson abstained as he was Chair of the District Licensing Committee

### 5.3 **Annual Report on Dog Control 2022/2023 – B Charlton (Environmental Services Manager and District Licensing Secretary)**

B Charlton noted this was an annual report and highlighted that staff were becoming busier in the animal control area due to the population growth which in turn resulted in a population growth of dogs. There were nearly 1,000 more dogs registered since July 2022 and were three years ahead of what was considered in the last Long Term Plan process. Staff were finding there was a lower number of people not registering their dogs than in previous years.

Councillor Fulton noted there had been an increase of roaming dogs and questioned why this was happening. B Charlton replied that it was due to the population growth and because there were more dogs in the district it therefore meant more dogs were found roaming.

Councillor Redmond noted he had sat on two dog classification hearing panels and had felt constrained that a dog could not be put on 'probation' or have its classification reviewed. He enquired if there was scope to put in place a graduated scale as currently there was no option to rehabilitate. B Charlton replied there was not scope in this process but suggested the Council could write to the Department of Internal Affairs however the Dog Control Act was a low priority for Government. He stated staff had to rely on the Animal Control Officers experience and advice. There currently was no appeal process however generally Animal Control Officers recommendations were usually correct.

Councillor Cairns sought information on how many roaming dogs were impounded and how many of the impounded dogs were collected by their owners. B Charlton answered that with majority of dogs being microchipped staff could identify the dogs and their owners immediately. The percentage of impounded dogs was low.

Councillor Cairns noted that when setting up for the Matariki event in Norman Kirk Park they had to pick up a bucket's worth of dog faeces and he queried if there was some way staff could combat that issue from occurring. B Charlton responded they were working through education and enforcement. He would discuss signage with the Greenspace staff and begin allocating more time to patrolling greenspace areas to have a presence. It would not be foolproof however making the Council presence known would help.

Councillor Blackie stated the Council's Dog Control Bylaw used the term when exercising a dog off leash it should be 'under continuous supervision and control' however the Pegasus Bay Bylaw used the words 'under effective control'. He wondered if both Bylaws should have the same wording. B Charlton would undertake to liaise with staff who were reviewing the Pegasus Bay Bylaw.

Moved: Councillor N Atkinson

Seconded: Councillor T Fulton

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** Report No. 230814124157.
- (b) **Approves** the attached 2022/23 Annual Report on Dog Control to the Department of Internal Affairs (DIA) (Trim: 230814124162).
- (c) **Circulates** a copy of this report to all the Community Boards for information and publishes the report on the Council's Website.

**CARRIED**

Deputy Mayor Atkinson stated dog control had improved in the district. As a Councillor he was receiving very few reports of loose dogs. The service was very good and results were impressive. He did not agree that dogs should have a reviewal period as humans did and felt that because a human received probation it did not mean they would not reoffend. It would be very hard to prove a dog would never reoffend. People had died from dog attacks and he did not want to see that happen in this district.

Councillor Fulton noted roaming and dangerous animals were not wanted and could turn very serious. He congratulated the staff on all their hard work and the preciseness of the reporting.

## **6 CORRESPONDENCE**

Nil.

## **7 PORTFOLIO UPDATES**

### **7.1 District Planning – Councillor Tim Fulton**

- Staff were preparing a briefing to Council on rural consents.
- Bellgrove development was nearing completion. Was funded through the infrastructure acceleration fund.
- The freedom lifestyle villages were proceeding rapidly in Ravenswood.
- Sommerset Villages received engineering approval for Southbelt urbanisation.
- The next hearing stream for the District Plan was the Rural chapter. The pace of hearings had been challenging for staff. There had been expert opinion on noise related matters including the North Canterbury Clay Target Association.
- Staff were working through resourcing for Council's expert input for Three Waters and Roading for rural subdivisions.
- Central Government National Built Environment Transitional National Planning Framework Regulations were out for consultation. Council was considering submission.
- Three Waters were producing transitional Development Code and Practice Guides for Growth planning and Land Development. These would guide works with planning and land development. This could be impacted by national election results.
- Greater Christchurch Partnership Spatial Plan Hearings would take place in October and November 2023.
- Environment Canterbury Regional Policy Statement review process was underway.
- Public hearings for PC31 and Woodstock Quarries took place. Commend the Oxford-Ohoka Community Board Chair and Deputy Chair for the work put into their submission.
- Quality of public submission was very good with very challenging submissions for the experts. Two young boys submitted to the PC31 hearing on behalf of their parents who were unable to attend due to sickness which had a very big impact.
- PC31 hearings had just closed. Woodstock Quarry was set for a decision in December 2023.
- Mandeville Resurgence Channel drop-in session. District planning rules for rural intensification could affect work that was needed to be done. There was bound to be intersection with property owners with future intensification.

## 7.2 **Civil Defence and Regulation – Councillor Jason Goldsworthy**

- Staff were working on Council's submission for the Emergency Management Bill.
- There would be three Community Hub launches in next two months.
- Cadet's programme was running its first programme this term with the Scouts on the ten week course and church groups trying the day course.
- Slight trend upwards of overall complaints regarding regulation.
- The Building Unit was waiting on results from the court case on tiny homes.
- Building unit were experiencing more customer service requests compared to consents.

## 7.3 **Business, Promotion and Town Centres – Councillor Brent Cairns**

- Weather effected many events. Kaiapoi Food Forest sixth birthday was shut down as well as the Kaiapoi Spring Festival being postponed to October 2023.
- Kaiapoi business have had windows painted which was organised by All Together Kaiapoi.
- Rangiora Light Festival was happening in Victoria Park on the sixth and seventh of October 2023.
- Pegasus Residents Group were holding an election event on 20 September 2023.
- Oxford Light Festival was very successful.
- Held town garage sale in Oxford which also went very well.
- New Zealand Motor Camp Association had an increased number of visitors. It was putting Kaiapoi on the map.
- Ravenswood opening of commercial area. It was an opportunity to leverage events and keep people supporting local.
- All Promotions meetings were completed. All discussions were put together and would be presented to the Working Group.
- Good Street upgrade was amazing. Retailers were discussing holding small events and starting late night shopping.
- Collecting ideas while on holiday on how to make townships look amazing.
- Councillor Fulton noted costs of traffic management for town promotions was very large. Oxford Promotions were considering moving their Christmas Parade to Pearson Park to avoid needing traffic management however they were unsure if they would still receive the same funding for hosting the event. Councillor Cairns noted all the Promotions Associations spoke about the cost of traffic management and it was something staff were working through.
- Had created a map, physical and digital, for Kaiapoi showing businesses and activities. It was an incredible amount of work however when people looked at the map it showed them options of where to go to in the district. Should consider this for all towns in the district.
- Deputy Mayor Atkinson questioned if it was Council's responsibility to create things like these maps or if it was Promotions Associations as their prerogative was to promote their towns. Councillor Cairns stated there were different lanes people were meant to follow but there was also a lot of cross over. Staff would be speaking with Enterprise North Canterbury to make more effective.

## 8 **QUESTIONS UNDER STANDING ORDERS**

Nil

## 9 **URGENT GENERAL BUSINESS**

Nil.

## **NEXT MEETING**

The next meeting of the District Planning and Regulation Committee will be held on the 21 November 2023.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 2.50PM.

**CONFIRMED**



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Councillor A Blackie

20 February 2024

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Date

**Workshop**

- *Animal Control LOS Options – Billy Charlton (Environmental Services Manager and District Licensing Secretary)*